



MRCA Meeting Minutes

Wednesday 10th December 2025

Attendees: Leanne Thurling, Leah Oliver, Sally Hughes, Tony De Salis, Jenny Wholohan, Leanne Pattison

Guests:

Apologies: Di Fett, Kerry Rooney

Minutes of Previous Meeting: endorsed by the committee, amendments to come

Meeting commenced: 6:14pm

- **Action Items**

NO	ITEM	DESCRIPTION	ACTION OFFICER	STATUS
2	Termite treatment at the clubhouse	<p>Leanne to discuss with Jenny and Peter to do the termite treatment.</p> <p>14/05/2025 – in the hands of the council to do treatment. Potentially still active termites. Jenny Wholohan has been liaising with council. Acquittal date for the grant has been extended until end of May 2025.</p> <p>11/06/2025 – Council obtaining a quote to replace timber supports with steel supports underneath the seats.</p> <p>10/9/25 – Quote received, Follow up outcome for who’s responsible for payment. Then cladding to commence at a later date.</p> <p>8/10/25 – Work complete on footings. Jenny showed photos of the completed works. Cladding still to be completed.</p> <p>10/12/25 – Still to be completed.</p>	Leanne, Peter and Jenny	In progress
3	Railway station – pest report	<p>Obtain copy of the report from UGL.</p> <p>14/05/2025 – Kerry advised that UGL are preparing a state-wide pest report. Will know more information when it is published.</p> <p>11/06/2025 – Pest report has not been received as yet.</p> <p>10/9/25 – UGL was unable to provide a report due to an issue with a previous supplier. New report to be completed by contractors previously used by John Holland.</p> <p>8/10/25 – Waiting on new report from UGL.</p>	Kerry	In progress
4	Railway station lease renewal	<p>Forward lease proposal to Graeme to review and provide advice to the committee.</p> <p>14/05/2025 – hold over for next meeting.</p> <p>11/06/2025 – hold over for next meeting.</p> <p>Draft document provided by UGL.</p>	Kerry	Under Consideration

		10/12/25 – Currently the MRCA to continue with current lease terms. New lease draft to be made available		
8	Hanns Lane	Propose to council that the road between Ryrie St and the oval be named ‘Hanns Lane’. 10/9/25 – For consideration, to progress when time permits.	Kerry	For consideration
10	Playground Structure	10/9/25 – Look into trees as a suitable solution to a playground structure. 8/10/25 – no update 10/12/25 email tree from Goulburn.	Leah	In progress
11	Great Michelago Bake off	10/9/25- <i>Proposing late November event. To compile categories, prizes, panel and plan for community.</i> 8/10/25- <i>Event update provided by Kerry; further details in section 5 of meetings minutes.</i>	Leanne P, Leanne T	In progress
12	Cloud storage	10/9/25- Options for all MRCA board members to access Minutes and Agenda documents. 8/10/25- Committee decided Google drive the easiest cloud storage host. Leah to set up an MRCA Google drive account. 10/12/25 – Set-up and links circulated to the committee. Used as a storage.	Leah	Complete
13	Events	10/9/25 - Enquire if DA approval from UGL and Council is required to host events. 8/10/25 - Still to progress 10/12/25 - Still to progress. This applies to public events. The station is available to the community for private hire.	Kerry	In progress
16	Contactless payments	10/12/25 – National restrictions require board members information. Square account is closed; looking at alternatives.	Kerry	In progress
17	Water installation for park BBQs	10/12/25 – Water pump and pipe installation. Enquiry with Charlie regarding requirements and quote for installation to BBQ area.	Leanne P	In progress

- **President’s Report**

Refer to Attachment 1 for full report.

- Bake off results – Congratulations to Leanne Thurling for coordinating such a successful event and to all volunteers for making the fund raiser run smoothly. Over 50 entries submitted and over \$1000 raised.
- Railway station repairs – Huge thanks to Kerry and Di for their work with UGL on the completion of the station project. Heritage NSW advised our acquittal was accepted, all grant requirements have been met and our project is complete. Final instalment of the grant to come.
- Bank of bins – See correspondence from the EPA in the President’s report.
Reduced hours to continue, with possible extension for greater access.
A wall is planned to be built to minimise noise for community, further information to come. Once complete, there is potential for a mural to be painted on the wall and Memorial Hall. Further discussion and information to be circulated to members for consideration.

- **Treasurer’s Report**

Refer to Attachment 2. Spreadsheet outlines the current financial position.

- **Magpie update**

Leanne gave an update on our local paper.

- a. Sam Walton has been an asset printing the Magpie, and grateful for his assistance.
- b. Alternative printing to be investigated, Leanne has been in contact with Bredbo bulletin who print through a private business. Leanne will be in contact for fees and possibility of exchange for advertising in the magpie.
- c. Unpaid advertising has been an issue. Follow up process on these outstanding invoices has been initiated by Leanne. Any unpaid advertising to be followed up by Leanne, with continued monitoring by Leanne P and Jenny.
- d. Monaro post advertisements have been a valued additional income.
- e. Subscriber list is steadily increasing, with approx. 370 subscribers

- **Upcoming events:**

- a. Christmas events
 - i. Choir carols: walk through the town 18th December 7pm – 8pm
 - ii. St Pat's picnic cancelled due to unforeseen circumstances.
- b. Australia Day BBQ -
 - i. Leanne Pattison has requested funding from Council. \$200 has been allocated and will be received soon. Funds to be used for sausages and condiments etc.
 - ii. Organisation to commence closer to time.
 - iii. Leanne to approach Matt for the cricket team for interest in the BBQ.

- **Square update**

- a. Belinda Sierzchula was the current account holder for the Square account. National restrictions require each board member's information to be listed to hold the account. Square account is closed. Kerry is currently looking at alternatives.

- **Oval ideas**

- a. Community idea put forward to instal goal posts for Rugby/ NRL sports.
- b. Water access would be beneficial at the new BBQ area. This would help for upkeep and cleaning. Quote for plumbing and pump will need to be investigated. Leanne to enquire with Charlie regarding requirements and quote for installation to BBQ area.
- c. Information on Clive Kelly oval. A brief history plaque to be considered when time permits.

- **Other Business:** none.

Meeting closed: 8:13pm



ATTACHMENT 1:

President's Report 10 December 2025

Great Michelago Bake Off

What a successful event! Congratulations to Leanne Thurling in particular who championed the idea and took the lead. Thank you to all the team who did so much to make it a smoothly run event – Leah, Jenny, Leanne P and Sally. Ian and Rebecca Hooley, Abby McPherson and her RFS team all helped to make it a great day. We had over 50 entries. People had lots of fun. Old acquaintances reminisced and showed off their baking skills. The community wants it to be an annual event. We have a great model that needs a little streamlining.

Amount raised: just over \$1,000!

Railway Station

Pip Giovannelli visited the railway station on 13 October. He provided a report recommending minimal repairs to the floorboards in the porch. He confirmed the floorboards are not originals hence there is no need for heritage approval.

Pip G also provided formal certification that we had completed the Caring for Heritage grant project to the appropriate standards. As a result, I was able to submit a full acquittal report, including a statutory declaration signed by a JP confirming we had indeed spent all the money in line with our grant requirements. On 8 December, Heritage NSW advised our acquittal was accepted and that our project was 'officially completed'. We are now awaiting the final instalment of their grant of \$1,700.

Elizabeth Price is pleased to report that UGL slashed the railway corridor recently.

Financial Reporting

We submitted our 2024–25 not-for-profit (NFP) self-review return to the ATO on 28 November, 2025. We are required to lodge a return every year.

Correspondence and Submissions

I wrote to Jana Mayo on 16 October to thank the Queanbeyan Anglican Church for their \$250 donation for the Blessing of the RFS Fleets in September.

On 19 October we made a submission to the Council on their draft Arts Culture and Heritage Strategy

I wrote to the EPA on 9 November to request an explanation for the EPA's Noise Directive relating to the Michelago Bank of Bins. I provided context on the importance of the bins to our rural community and outlined concerns about increased costs and reduced accessibility in response to a single complaint. They replied on 18 November, saying they 'recognise the importance of balancing noise requirements with community needs and will review the operating arrangements once the assessment and relevant noise mitigating works are completed.' Their full response is below.

Received 18 November 2025

Dear Kerry Rooney,

Thank you for your email and for sharing your concerns regarding the operating hours of the Michelago bank of bins. We understand the challenges residents face in accessing waste disposal services and appreciate the inconvenience caused by the current restrictions.



The recent changes were implemented following a noise assessment by a suitably qualified consultant, which identified impacts exceeding applicable noise criteria. As a result, the EPA issued a Prevention Notice on 23 July 2025.

Council requested an extension to this notice to allow time to complete the required works, as these were not finished within the original timeframe. In granting this extension, the EPA determined it appropriate to limit operating hours to reduce potential impacts until a further noise assessment is completed. This assessment is scheduled for 12 December 2025.

We recognise the importance of balancing noise requirements with community needs and will review the operating arrangements once the assessment and relevant noise mitigating works are completed.

Thank you again for raising your concerns. If you have any further questions or would like to discuss this matter in more detail, please contact the EPA on 131 555 or at info@epa.nsw.gov.au.

Kind regards,

EPA Operations

ATTACHMENT 2:

Treasurers report (see next page)

Michelago Region Community Association

TREASURER'S REPORT

INCOME & EXPENDITURE

1 July 2025 to 9 February 2026

COMMUNITY GENERAL ACCOUNT:		\$
Opening balance at 1/7/2025		11,473.19
Credits/Income:		
Membership fees	190.00	
Magpie advertising	870.00	
SMRC	200.00	
Donations	452.80	
Fundraisers	926.81	
Subtotal		2,639.61
Debits/Expenditure		
Electricity	363.49	
Licenses and Fees	137.95	
Insurance	685.12	
Repairs & Maintenance	0.00	
Printing costs	104.26	
Community Event costs	150.00	
Grants	1,000.00	
Sub-total		<u>2,440.82</u>
Closing Balance as at 9/02/26		<u>\$11,671.98</u>

GRANT ACCOUNT:		\$
Opening balance at 1/7/2025		9,313.06
Credits/Income:		
17-Jul Kelly Family donation	400.00	
19-Jul Transfer - Painting invoice	1,000.00	
22-Dec Heritage NSW	1,700.00	
Subtotal		3,100.00
Debits/Expenditure:		
23-Jul NB Design	1,408.00	
18-Nov D&D Effects	4,000.00	
19-Nov D&D Effects	4,000.00	
20-Nov D&D Effects	980.00	
Sub-total		<u>10,388.00</u>
Closing Balance as at 9/02/26		<u>\$2,025.06</u>