

Michelago Spring Fair

Sunday 11 November 2018, 10am—3pm
Michelago Oval, Ryrie Street, Michelago

STALLHOLDER BOOKING FORM

Name:

ABN (if applicable):

Postal Address:

.....

Phone: Email:

Description of goods sold/exhibited:

Power needed? See #7 below.

Site Fees

The fee structure is as follows for a 4x4 metre site:

\$40 for returning stall holders **confirmed and paid** by Friday 5 October 2018

\$50 for early bird new stall holders **confirmed and paid** by Friday 5 October 2018

\$80 for new stall holders **confirmed and paid** before Friday 2 November 2018

\$130 for food vendors **confirmed and paid by Friday 5 October 2018**

Please note there will be no guarantee of stall spaces after Friday 2 November – book early to guarantee a spot!

Acceptance of Conditions

I/we have read and agree to the Stallholder conditions on this application form. I/we enclose/attach the site fee of \$..... and a copy of my/our Public Liability insurance cover.

Signature(s) Date

Conditions: The organisers reserve the right to allocate space to exhibitors.

1. Applications will be confirmed once full payment has been received by the organisers. Payment by cheque payable to Michelago Region Community Association or to bank: (**BSB: 633-000 Account Name: Michelago Spring Fair Committee Account No. 162 731 285**). Fees are not refundable.

2. **Stallholders must carry current Public Liability Insurance.** A copy of the current Public Liability Insurance **must** be submitted with this application.

3. **Preparation and sale of food** is subject to ongoing compliance with State Health regulations. Food sellers may be visited by Council inspectors to verify compliance. All Health Compliance directives must be obeyed or the Stallholder's selling activities will be shut down on the day.

4. The event starts at 10.00am and public will have access until 3.00pm. Stallholders must be on site between these times.

5. **Setup.** Access will be available from 8am on Sunday. No vehicles will be allowed on the site between 9.30am and 3.00pm. The site must be vacated by 5.30pm Sunday.

6. **Stall size.** Maximum stall size is 4m x 4m. Exhibitors are to supply their own tables, gazebo etc. where possible.

7. Do you need power? YES / NO – If 'yes', we'll contact you to discuss how much you need.

Enquiries: Stall Holder Coordinator, Romney Kelly 0428 297 514 michelagospringfair@outlook.com
or 50 Ryrie Street, Michelago, 2620