

**Michelago Region Community Association
Meeting Minutes: .5 December 2012**

Agenda Item	Background	Discussion	Decision	Action	Status
	Meeting opened 7.30pm				
1. Present:	Cate Spencer (Vice President), Wayne Landford (President), Martin Hughes, Vern Drew, Carolyn Burton (Treasurer) and Janeta (Secretary).				
2. Apologies:	Sandra Lauer, Jeremy Mears, Gaye Lawler and Leanne.				
3. Minutes	Meeting held on 5 December	Minutes of November meeting.	Minutes accepted. Motion: Wayne moved, Cate seconded.	Minutes accepted	Complete
4. Matters Arising					
Update from Martin Hughes	<p>Community Fund</p> <p>Cate wrote to the Council requesting funding for small community Infrastructure projects of \$9,000. Approval of the \$9,000 was approved by Cooma-Monaro Shire Council at their 12 November meeting. Cate also wrote to Council requesting any additional funds or support available.</p> <p>Australia Day</p> <p>Martin advised that the Council will support communities to run their own Australia Day events on 26 January 2012.</p> <p>Official Australia Day Ambassador is Susan Bates and Martin will bring her in at around 8.30am. Theme is Education and Literature so the school could be involved and participate in the day. The unofficial</p>	<p>Martin Hughes provided an update on the Community Infrastructure Fund which was discussed at the Cooma Council Meeting held at Numeralla. Martin and other members supported Michelago to be allocated an extra \$5,000 in addition to the \$9,000 requested. Other grant applicants will also be provided with the opportunity to apply for extra funding (in additional to \$9,000 available).</p> <p>Committee will look at all the grant applications based on new quotes and submissions.</p> <p>Council members also suggested that Martin Hughes request the MRCA source additional quotes for the tennis court.</p> <p>Martin recommended that we make a commitment to participate in the Australia Day Celebrations and put a plan together regarding how we will use the \$200 available to fund the event.</p> <p>Event will be held BBQ at Michelago Memorial Hall at 8.00am. Janeta to investigate how much bunting we have left over and if we still have the</p>	<p>MRCA members agreed to hold an event.</p>	<p>Janeta to confirm event details with Martin and check with Tony/Gill re: supplies.</p> <p>Janeta to advise</p>	<p>Complete</p> <p>Completed</p>

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<p>4.2 Heritage Brochure</p>	<p>Gay Lawler is writing a history of the village and surrounding area. Gay is continuing to prepare historical info. for placement on the website and for her book.</p> <p>Request for photos was put in newsletter and is on the web-site. A cookbook has also been proposed.</p>	<p>Calendars are now available for sale for \$20 in the Michelago store based on old photos sourced from Michelago residents, including Catholic Church, local school and cricket team.</p>	<p>We now have a collection of old photos which we can use to put up on the hall.</p> <p>MRCA members to follow up on photos with local residents.</p>	<p>Leanne to ask Greg and Maureen will ask Alex Fookes (local policeman) about photos.</p> <p>Janeta and Sandra to meet with Gay.</p> <p>Cate and Janeta to start collating photos and order calendars by 16 Nov.</p>	<p>Pending</p> <p>Meeting to occur in early 2013</p> <p>Complete</p>
<p>4.3 Multi-Purpose Court</p>	<p>Community grants of up to \$35,000 are available. The Sports and Recreational Grant needs to be submitted in January 2013.</p> <p>Cate received a quote indicating that the likely cost is \$71,000 for tennis/multi-purpose court.</p> <p>Community Forum held on 4 October at 7.30pm. Reviewed plan that included multi-purpose court. May need to be a staged development process.</p>	<p>Need to also put in a development application and get quotes for the septic system. Builder suggested we use a septic like system using a tank. Builder needs \$800 for full assessment before we can put the DA in.</p> <p>Cate applied for a Community Building Project Grant for just under \$40,000 for shed, flooring etc. Awaiting Council response.</p> <p>Need to upgrade the power down to the oval so that we can get enough power to the lights. We need to get a backhoe to do this work.</p> <p>About to lodge DA for tennis court lights, quote was for around \$20k. Trenching could be done by Ken in kind. Quote from Mark Edmundson to build tennis court, quote is \$15k less than other quote.</p>	<p>Cate to submit Sport and Rec. Grant for tennis court, lights and plumbing. Committee agreed to defer septic assessment until we hear back from council regarding grant.</p> <p>Cate would like to request that she purchase 2 x poles, so Committee agreed to invoice her for these.</p>	<p>Cate will submit Sport and Recreational grant.</p> <p>Cate to apply for Sports and Rec. Grant obo MRCA in January 2013.</p> <p>Cate to ask Mark Edmundson for tennis court quote.</p> <p>Cate to ask Ken Bowman for backhoe work.</p> <p>Cate to lodge receipt and</p>	<p>In progress</p> <p>In progress</p> <p>Complete</p> <p>In progress</p> <p>Complete</p>

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				<p>Treasurer to reimburse Cate for transport costs for light poles.</p> <p>Cate to check on 3-phase lights.</p>	Complete
4.4 Fire Brigade	<p>New fire brigade shed has been put on a two year plan. Fire brigade members are frustrated by the lack of progress on the land lease. Chris Allen and Ross Lawley are the FireCom and Council contacts. No further news on shed site or land use.</p> <p>Council has installed a drain and a minor levee bank in front of the shed to try to fix the drainage OH&S problem, which has not resolved the drainage and related OH&S issues.</p> <p>John Barilaro's office is involved in discussions with the Cooma-Monaro Council regarding land issue. Council's Ross Lawley has established contact with John Holland Constructions.</p> <p>Ross Lawley has requested the approval request for the siting of new shed following Brent's conversation with John Holland's representatives about the OH&S issues and voluntary role of the brigade. Brent spoke to Ross who is now hopefully making progress. Brent will keep us updated via Leanne.</p> <p>Carolyn suggested that a joint school holiday program over 2 days for a small fee.</p>	Leanne absent, to provide update at next meeting.	Nil.	<p>MRCA to await response from Cooma Council and/or update from Brent.</p> <p>Carolyn to ask if Michael is interested in Junior Fire Brigade and if so, he will contact Bronwyn.</p> <p>Leanne to discuss raising profile of Michelago Fire Brigade (MFB) with Sandra and post details of MFB) wins at the ACT Rural Fire Service Field Day 2012.</p>	<p>Pending</p> <p>Pending</p> <p>Complete</p>

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<p>5. Correspondence</p>	<p>MRCA agreed to reimburse Sandra Lauer for her petrol expenses for her recent RTA Driver Reviver Meeting and pay the Hall Hire fee of \$91.50 which entitles the MRCA to hold 10 meetings per year, including insurance.</p> <p>Received letter from Sue Kelly from Bunnings regarding BBQ at Tuggeranong Bunnings for 10 February 2013 booking. Require some forms to be completed and sent back, conditions to be met and current insurance.</p>	<p>Gay advised that her historical research will be on website early in New Year.</p> <p>Martin sent letter requesting our support of an Australia Day event at Michelago.</p> <p>Cate has received letter regarding the \$9,000 approval the allocation of Community Infrastructure Funding. Funds have been approved for the upgrade of tennis courts.</p> <p>Put MRCA in the new phonebook.</p>	<p>Janeta will respond to Martin's request.</p> <p>Janeta agreed to complete Bunning's paperwork and send back asap</p>	<p>Janeta to contact Martin Hughes.</p> <p>Janeta to coordinate paperwork for Bunnings.</p> <p>Carolyn to organise a cheque for hall and Sandra's reimbursement.</p> <p>Sandra and Janeta to meet with Gay shortly.</p>	<p>Complete</p> <p>Complete</p> <p>Complete</p> <p>In progress</p>
<p>6. Treasurers Report</p>	<p>MRCA members agreed to transfer banking account funds to term deposit to increase interest (cheque to be coordinated for next meeting).</p>	<p>Term deposit at \$6,421.19 and due for renewal on 15 December 2012. Motion: That MRCA Members transfer \$4,000 from bank account (current balance \$6.842) to term deposit. Motion moved by Carolyn, seconded by Wayne.</p> <p>Cate has ordered Michelago website signs so will require \$240 for these.</p>	<p>Carolyn to coordinate transfer as agreed.</p>	<p>Carolyn to coordinate transfer of funds.</p>	<p>In progress</p>
<p>General business</p>					
<p>7.1 Fund-raising</p>	<p>Cate's suggested movie night at hall to be deferred until 2013.</p> <p>Sandra provided an update on the Driver Reviver (DR) proceeds of \$1270.56. Committee agreed that it would be appropriate to donate half the proceeds to Colinton Fire Brigade for their assistance running the program.</p> <p>Janeta organising the Bredbo Market</p>	<p>Michelago Calendar available for sale at Michelago store.</p> <p>Mayfair – Cate to set up meeting in January following direct contact with people that helped previously to see if they would like to undertake those tasks again. Cate will make some calls to Fire Brigade and School to see if they would like to be involved and join the MRCA. Can be a good fundraiser.</p>	<p>Defer movies until early 2013.</p>	<p>Wayne to put on next meeting agenda for discussion.</p>	<p>In progress</p>

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	<p>Sausage Sizzle on 25 November 2012. Raised \$132.59 and good support for Bredbo community and stall holders.</p> <p>Jo Gaha's 'pot luck' dinner idea could also involve school and community church – defer until 2013.</p>		Defer discussion until next meeting.	Wayne to put on next meeting agenda for discussion.	Pending
7.2 MRCA Notice Board	<p>Cate has a quote for two signs with just the full website address, around \$120 each on the fire brigade notice board and the Michelago sign. Signs being made up.</p> <p>Agreed on a multi-pronged approach to promote MRCA:</p> <ul style="list-style-type: none"> • letterbox drop with newsletter; • sign up form via website; • shop door sign; • primary school; and/or • set up table outside the village shop. 	<p>Cate has ordered signs which will be placed on the fire brigade notice board and on Monaro Highway Michelago sign.</p> <p>MRCA now has a community board next to the front entrance of the Michelago Store which seems to be a good communication tool.</p>	Retain community board and put up website signs on highway.	<p>Wayne/Cate to organise installation of signs nce they are delivered.</p> <p>Janeta and Carolyn to put together list of current/potential members.</p>	<p>In progress</p> <p>In progress</p>
8.3 Railway	<p>Rail Land has been taken over by John Holland Group which is responsible for maintenance. Rail link is not happening. No funding is available. Walking/Cycle track has much more support. Wayne mentioned that John Barilaro had said that the council was still decided which railways to open/close so no movement or decisions yet.</p> <p>Cooma and Queanbeyan Council have suggested we put in a proposal to use the track for cycle use. People could camp overnight as a pit stop before proceeding to Cooma.</p>	Nil.	For discussion at next meeting.	Nil.	N/A

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8.4 Welcome Pack	Motion: That MRCA pay for Michelago phone books for new-comers, motion moved Cate, seconded Gill Robinson.	New phone directory being updated by school. MRCA to be promoted when parents get their new school pack.	Janeta to research what resources and information would be useful for new people.	Janeta to contact Fiona to see what information she has.	In progress
8.5 Annual General Meeting	2013 AGM to be held Sunday 17 February 2013 at 2pm.	AGM will be held on Sunday, 17 February 2013 at 2pm.	Need to promote AGM to local community.	Wayne to put on Community board and send email to members.	In progress
8.6 MRCA Newsletter	MRCA members who haven't already provided their biographies to send their biographies (or updated bios)	Another newsletter is due to go out in early 2013. All MRCA Committee members to send their biographies (around 80 words) Jeremy Mears.	Members still need to send their biographies.	Members to e-mail biographies to Jeremy Mears.	In progress
	Meeting closed at 9pm				
Date for next meeting	Next meeting: Wed. 6 February. 2012 7.30pm				