

**Michelago Region Community Association  
Meeting Minutes: 5 August 2013**

<b>Agenda Item</b>	<b>Background</b>	<b>Discussion</b>	<b>Decision</b>	<b>Action</b>	<b>Status</b>
	<b>Meeting opened 7.10pm.</b>				
<b>1. Present:</b>	Cate Spencer (President), Fiona Tollis (Vice President), Chris Higgins (Treasurer), Leanne Pattison, Ingrid Penberthy, Martin Hughes, Catherine Davies (minute taker)				
<b>2. Apologies:</b>	Maureen Morgan, Sandra Lauer and Janeta Morison				
<b>3. Minutes</b>	Meeting held on 3 July 2013. Draft minutes tabled.		<b>Motion:</b> that the minutes be accepted. Moved <b>Cate</b> , seconded <b>Fiona</b> . Carried.	Minutes accepted.	Completed
<b>4. Matters Arising</b>	<b>Background</b>	<b>Discussion</b>	<b>Decision</b>	<b>Action</b>	<b>Status</b>
<b>4.1 Update from Council</b>	Cate sought clarification from Martin on the Cooma Monaro Community Strategy Plan.	The Community Strategy Plan is the Council vision for the region in the next 10-20 years. The Delivery Program gives an overview for the period 2014-2017, and the Operational Plan outlines the next year. Michelago is included within these documents.  State Government requires that the documents are a "living	N/A	N/A	N/A

**Michelago Region Community Association  
Meeting Minutes: 5 August 2013**

		document” with continual feedback from Community. Local Environment Plan (LEP) is due to come out in the next week. This is required for update every 5 years by law.			
<b>4.2 Litter issue</b>	Noted in previous minutes. The need for rubbish signs was raised to the MRCA committee in response to the rubbish around the area.	Discussion regarding the language use for the signs – that signs request removal of rubbish.	Location to be determined: suggested that signs be erected at toilets and rail station, with another one just off the highway in front of the service station coming into the village.	<b>Cate</b> to write to Cooma Council to request signs for production.	In progress
<b>4.3 Attendance</b>	Re previous minutes.	MRCA agreed that the committee is small and that any contribution is welcome.	Item closed.	N/A	Completed
<b>5. Correspondence</b>	<b>Background</b>	<b>Discussion</b>	<b>Decision</b>	<b>Action</b>	<b>Status</b>
<b>5.1 Correspondence</b>	<b>Inwards</b> 1. Email from Sandra Lauer advising that the fees for the web domain is due. Cost is \$22 for 2 years.	Noted	N/A	N/A	Pending
	<b>Inwards</b> 2. Email from the Alan Gardner (ARHS) regarding use of Michelago Rail Station.	Approval to set up a sub-committee. Chairperson of the sub-committee should be a member of ARHS. Erik who is president of MTR will join sub-committee.  Options for station use are:	Draft up a mission statement of sub-committee based upon planned use for the station.	<b>Cate</b> to draft mission statement.	In progress

**Michelago Region Community Association  
Meeting Minutes: 5 August 2013**

		<ul style="list-style-type: none"> <li>- MRCA headquarters;</li> <li>- Regular meetings for local "golden oldies";</li> <li>- Gallery of museum of old photos, memorabilia.</li> </ul> <p>Cate applying to FRRR (Foundation for rural and regional renewal) for a grant supporting aging rural community.</p>			
	<p><b>Outwards</b></p> <p>1. Discussion regarding outgoing correspondence to Bronwyn Gattringer following correspondence (previous minutes)</p>		<b>Cate</b> to respond to Bronwyn.	<b>Cate</b> to respond to Bronwyn.	In progress
	<p><b>Outwards</b></p> <p>2. Discussion on hall hire costs, committee meetings of the hall and representation at the MRCA.</p>	Council does not pay all money for running of hall – committee must also fund raise.	Formally written to council in regards to waiver of the fees for the purposes of community meetings.	<b>Fiona</b> to ask Ross when Hall Committee meetings are held.	Pending
<b>6. Reports</b>	<b>Background</b>	<b>Discussion</b>	<b>Decision</b>	<b>Action</b>	<b>Status</b>
<b>6.1 Treasurer's Report</b>		For period 5-28 July \$149.40 deposited into account from driver reviver.	N/A	N/A	Nil

**Michelago Region Community Association  
Meeting Minutes: 5 August 2013**

<b>7.0 General Business</b>	<b>Background</b>	<b>Discussion</b>	<b>Decision</b>	<b>Action</b>	<b>Status</b>
<b>7.1 Pot Luck Dinner</b>	Pot luck dinner: 6pm this Saturday night.	Last time guess the lollies and a door prize. Set up at 4pm and start from 6pm. Hire of the hall for each pot luck – door donations go towards cost of hall hire. This is not a fund raiser, but rather a community event. Proceeds towards tea/coffee, door prizes.	Take camera to capture photos for Newsletter.	<b>Cate or Fiona</b> to take photos.	In progress
	Propose double sided sign for erection in main street to advertise the dinner.	Committee approved expenditure up to \$50 for this expense.	Purchase of double side sign.	<b>Cate</b> to follow up.	In progress
<b>7.2 Michelago Rural Fire Brigade Station</b>	Michelago Rural Fire Brigade Station will be moved to a new location. Leanne provided an update on progress of DA process.	Leanne advised that the DA has been approved by council and has been sent to John Holland Group for consideration.	Nil	<b>Leanne</b> to inform on progress.	In progress
	The RFS have requested that MRCA raise the condition of the Tinderry Road to Council.	Fire trucks are inhibited in their speed to call-outs due to the poor condition of the Tinderry road: this impacts significantly to response time. Other complaints on the road have been made and Martin is taking this on.	Cate will send an email to Peter Smith, and copy Martin, stating fire truck responsiveness is hindered by the current state of the road.	<b>Cate</b> to email Peter Smith and cc Martin.	In progress
	Fire Brigade Executive meeting on 16 August 2013.	N/A	N/A	N/A	N/A

**Michelago Region Community Association  
Meeting Minutes: 5 August 2013**

<p><b>7.3 Multi- Purpose Court &amp; Recreational Facilities</b></p>	<p>Cooma Council: \$20,000</p> <p>The MRCA plan to upgrade the tennis courts, fences, install lights, renovate the clubhouse, and improve/relocate the current playground area, as part of an upgrade to the recreational facilities near the Michelago Village Oval.</p> <p>Current funding for project: NSW Govt: \$30,000</p> <p>Works have started on the clubhouse.</p>	<p>Need to establish how much Council is prepared to do to set up electricity to run lights.</p> <p>Committee discussed clubhouse renovation and issues. Sport and Recreation and FRRR grants (playground fencing) were not successful.</p> <p>Cate submitted budget to NSW Govt. (Community Partners) for building extension and kitchen.</p> <p>If Council is not able to help, MRCA funds may need to be used. Quote for \$14,000 (approx.) from Sprockett.</p> <p>Another working bee is required for the Club house, replacing floor boards and front boards but will leave as much as possible. There will be two slabs added on either side, one with kitchen, .the other side is bathrooms. Set up with plumbing, but can't set up until money comes through.</p>	<p><b>Cate</b> to ask Council if they can dig trench and use their funds to put cable in which would mean that MRCA would not need to put money towards project.</p> <p>Another working bee will be required (TBA).</p>	<p><b>Cate</b> to advertise sale of second hand tennis court surfaces (two) to raise around \$3,000 towards the purchase of a new surface so it has more longevity.</p> <p><b>Cate</b> to put in request to Cooma Council when she meets with Ross on 23 July regarding first stage of electrics to clubhouse. Review at August meeting.</p> <p>Clubhouse building to commence as soon as builder is engaged. Another quote may be required. <b>Cate</b> to confirm with builders.</p>	<p>In progress</p>
--	--	---	---	--	--------------------

**Michelago Region Community Association  
Meeting Minutes: 5 August 2013**

<b>7.4 Fund-raising &amp; Social Events</b>	Bunnings fundraiser	Sandra has not yet written to Bunnings re next BBQ fundraiser.	For discussion at next meeting.	<b>Sandra</b> to contact Sue at Bunnings re BBQ.	Pending
	Dance before/after Mayfair	Dance to be run independent of Mayfair committee	MRCA supportive of idea.	<b>Fiona</b> to book bush band for weekend before Mayfair.	Pending
	Bumper stickers have arrived from Vistaprint.	Cost \$6.50 each and proposing to sell for \$10 each.	Launch of the bumper stickers at Pot Luck.	<b>N/A</b>	N/A
	Cate sought clarification from Martin regarding available monies granted as Community Fund.	Cate explained that MRCA had received separate grants over periods, however there was a lack of clarity on whether the total amounts were inclusive or exclusive of previously unspent grants.		<b>Martin</b> to find out and advise.	Pending
<b>7.5 Michelago Heritage</b>	Gay Lawler is writing a history of the village and surrounding area. Gay is continuing to prepare historical information for placement on the website, a brochure and for a book.  Collection of local photos in progress for placement in the hall.	Not discussed at this meeting.	For discussion at next meeting.	<b>Cate</b> to contact Gay re book.  Cheese and wine evening to be organised in the hall for an unveiling of local historical photos and launch of the book.	In progress
<b>7.6 Welcome Pack</b>	Janeta previously e-mailed a draft information sheet for newcomers.	Not discussed at this meeting.	For discussion at next meeting.	<b>Janeta</b> to update draft information sheet.	In progress

**Michelago Region Community Association  
Meeting Minutes: 5 August 2013**

<p><b>7.7 Newsletter</b></p>	<p>Next newsletter edition to be Winter 2013 (July).</p>	<p>Need to confirm who will develop next newsletter.</p>	<p>Content can start to be developed.</p>	<p><b>Cate</b> will send email to Jeremy to find if he is able to deliver the newsletter.</p> <p><b>Maureen</b> to write article about her group.</p> <p><b>Leanne</b> to include a small piece on recruitment for the RFS.</p> <p><b>Cate</b> will provide update on the rail station.</p> <p><b>Cate</b> to write about clubhouse and multi-purpose/tennis court.</p> <p><b>Cate</b> to write up post Mayfair and Pot Luck Wrap up.</p>	<p>Pending</p>
<p><b>7.8 Railway</b></p>	<p>Project to convert the railway line to a walking/cycle track.</p>	<p>Not discussed at this meeting.</p>	<p>Nil</p>	<p>Nil</p>	<p>Nil</p>
<p><b>7.9 Committee Coordination</b></p>	<p>Invite other committees (local community) to a get together with MRCA to coordinate on common interests and to foster common goals.</p>	<p>Not discussed this meeting.</p>	<p>Invite a representative from each committee to a MRCA meeting. Approx. each quarter.</p>	<p>TBA</p>	<p>Pending</p>

**Michelago Region Community Association  
Meeting Minutes: 5 August 2013**

<b>8.0 Other business</b>	<b>Background</b>	<b>Discussion</b>	<b>Decision</b>	<b>Action</b>	<b>Status</b>
<b>8.1 Farmer's market</b>	Farmer's market. Cate suggested a farmer's market near the railway station once a week could provide an opportunity for locals to swap produce.	Discussed as part of 7.3.	For further discussion at next meeting.	Nil	Pending
<b>8.2 Election day BBQ</b>	Cate suggested that for a Election the MRCA will be running a fairly extensive BBQ at the polling station at the school. Last time a cake stall was run until 10am.	Last time a cake stall was run until 10am (when sold out). Not sure if this is happening again.	Determine whether the school is holding a cake stall.	<b>Fiona</b> to follow up.	In Progress
<b>8.3 Invoices for payment</b>	Cate presented invoices to Chris for reimbursement.	\$189.20 - Electrical work for Railway station payable to Sprocket. \$335.73 - Black bumper stickers from Vistaprint payable to Cate. \$271.23 - White bumpers stickers from Vistaprint payable to Cate. \$52 - Potluck utensils payable to Cate, from pot luck money.	Chris took receipts for reimbursement.	<b>Chris</b> to manage payment.	In Progress
<b>8.4 Other business</b>	Catherine Davies was co-opted as Associate Secretary.		Committee agreed.	<b>Nil</b>	N/A
	Leanne Pattison offered apologies for next meeting. These were noted for Maureen also.		Minutes note Maureen Morgan and Leanne Pattison send apologies for next meeting.	<b>Nil</b>	N/A

**Michelago Region Community Association  
Meeting Minutes: 5 August 2013**

<b>9.0 Date for next meeting</b>	<b>Next meeting: Monday 2nd September, 7.00pm at Michelago Hall</b>				
	<b>Meeting closed at 8.50pm.</b>				