

**Michelago Region Community Association  
Meeting Minutes: 2 December 2013**

<b>Agenda Item</b>	<b>Background</b>	<b>Discussion</b>	<b>Decision</b>	<b>Action</b>	<b>Status</b>
	<b>Meeting opened 7.15pm.</b>				
<b>1. Present:</b>	Cate Spencer (President), Sandra Lauer (Secretary), Maureen Morgan (committee), Janeta Morison (committee), Ingrid Penberthy, Leanne Pattison (committee), Fiona Tollis (Vice President)				
<b>2. Apologies:</b>	Chris Higgins (Treasurer)				
<b>3. Minutes</b>	Meeting held on 4 <sup>th</sup> November 2013. Draft minute tabled for meeting held on 4 <sup>th</sup> November 2013.		<b>Motion:</b> that the minutes for November 2013 be accepted. Moved <b>Cate</b> , seconded <b>Janeta</b> . Carried.	Minutes accepted.	Completed
<b>4. Matters Arising</b>	<b>Background</b>	<b>Discussion</b>	<b>Decision</b>	<b>Action</b>	<b>Status</b>
<b>4.1 Update from Council</b>	Nil – <b>Martin Hughes</b> not at meeting				

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5. Correspondence	Background	Discussion	Decision	Action	Status
5.1 Correspondence	1. E-mail to council re Potluck Dinner and hall fee exemption.	No response received as yet from Ross Lawley re hall hire fee for Potluck.	Wait for a response from Council.	Ongoing	Pending
	2. E-mail to/from council re litter signage.	<p><b>Cate</b> reported that she had advised Council that the anti litter signage was not appropriate for our area and had asked for a compromise. The Council won an award for the anti-litter signs and campaign. <b>Cate</b> requested to Council that our anti-litter slogans and be combined with those of the Council on the same sign.</p> <p>Committee discussed options for rubbish bins/collection.</p>	Wait for a response from Council.	Ongoing	In progress
	3. Invoice from Sprocket's Electrical for \$7,134.00 being for upgrade from street to shed to cope with new tennis lights etc.	New invoice (made out to Cooma-Monaro Council) arrived in the mail from Sprocket's Electrical.	Request Council to pay directly to Sprocket's Electrical from the \$9,000.00 offered previously to the MRCA from Council.	<b>Cate</b> or <b>Chris</b> to chase up with Council.	In progress

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6. Reports	Background	Discussion	Decision	Action	Status
<b>6.1 Treasurer's Report</b>	<p><b>Chris</b> not at meeting.</p> <p><b>Sandra</b> reported that <b>Chris</b> e-mailed to say the cheque for \$5,000.00 had arrived from Dalgety School re second hand tennis court surface purchase.</p>	<p><b>Cate</b> reported that the remaining tennis court surface was available for sale but that a piece of the court had been stolen. The MRCA may have to reduce the price of the court to sell it unless we are able to source a second hand replacement piece.</p>	<p>To source a second hand piece of tennis court surface if possible.</p>	<p>Ongoing</p>	<p>In progress</p>
	<p><b>Cate</b> reported that the MRCA had banked \$400.00 so far from the sale of the calendars.</p> <p>Electricity bill was received for the Railway Station: \$134.66. <b>Cate</b> paid the bill via EFT (to be reimbursed).</p> <p><b>Cate</b> ordered a magnetic sign to advertise Pot Luck on the community noticeboard near the highway.</p>	<p><b>Cate</b> requested to receive \$20 for the sign and \$134.66 for the electricity payments.</p>	<p>Approved by committee.</p>	<p><b>Chris</b> to organise a cheque for <b>Cate</b>.</p>	<p>In progress</p>
	<p>Newsletter/flyer distribution costs.</p>	<p><b>Sandra</b> and <b>Cate</b> requested to receive \$10 petty cash each for newsletter/flyer distribution at the meeting in November.</p>	<p>Approved by committee at the meeting in November.</p>	<p><b>Chris</b> to organise petty cash.</p>	<p>Pending</p>

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7.0 General Business	Background	Discussion	Decision	Action	Status
7.1 Michelago Rural Fire Brigade Station	Michelago Rural Fire Brigade Station must be moved to a new location in the village. The relevant stakeholders have investigated various sites.	<b>Leanne</b> reported that the site was in the final stages of being approved (by a NSW government department). The committee discussed issues that may arise from the Michelago community/residents regarding the move to the new location.	To assist the brigade by providing as much information to the community about the need to move the station to a new location. This will be done via the Michelago newsletter, web site and through consultation with residents.	Ongoing	In progress
7.2 Multi- Purpose Court & Recreational Facilities	Cooma Council: \$20,000 The MRCA plan to upgrade the tennis courts, fences, install lights, renovate the clubhouse, and improve/relocate the current playground area, as part of an upgrade to the recreational facilities near the Michelago Village Oval. Current funding for project: NSW Govt: \$30,000 Works have started on the clubhouse.	<b>Cate</b> reported that the clubhouse work was on track. Still awaiting the result of the Community Building Partnership Grant application.	N/A	<b>Cate</b> to liaise with Council and volunteers. Ongoing	In progress
7.3 Fund-raising & Social Events	<b>Bunnings BBQ</b>	Not discussed.	For discussion at next meeting.	Ongoing	Pending
	<b>Dance before/after Mayfair</b>	Not discussed.	For discussion at next meeting.	Ongoing	Pending

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	<p><b>Australia Day 2014</b> Australia Day celebrations (Australia Day committee) Will be running a Breakfast BBQ and hosting the Ambassador. From 9am at the Railway Station.</p>	<p>Committee reviewed the location of the Australia Day festivities and discussed the planned options. <b>Cate</b> reported that a flag pole is available from the Railway Historical Society to be installed at the Railway Station .</p>	<p>MRCA meeting in January to finalise the details for the event. For further discussion at this meeting.</p>	<p><b>Cate</b> to source an Australian flag (ask Martin Hughes) and organise the installation of flag pole. <b>Fiona</b> to ask John about the cricket match.</p>	<p>In progress</p>
	<p><b>Potluck Dinners</b> Dates for 2014 are to be the 3<sup>rd</sup> Saturday of every second month starting on 15<sup>th</sup> February.</p>	<p>The most recent potluck (30th November) was successful with 30 attendees. The next potluck dinner will be in 2014 on 15<sup>th</sup> February; Lebanese Feast to be catered by Jo Gaha and Gary Morris.</p>	<p>Nil</p>	<p>Ongoing</p>	<p>In progress</p>
<b>7.4 Michelago Heritage</b>	<p>Gay Lawler is writing a history of the village and surrounding area. Gay is continuing to prepare historical information for placement on the website, a brochure and for a book.</p>	<p>Not discussed.</p>	<p>N/A</p>	<p>Ongoing</p>	<p>In progress</p>
	<p>War Memorial for Railway Station</p>	<p><b>Janeta</b> reported that she had followed up Sandra's introductory e-mail to Kim Templeton re war memorial.</p>	<p>For further discussion at next meeting.</p>	<p><b>Janeta</b> to follow up leads from Kim.</p>	<p>In progress</p>
<b>7.5 Railway Station</b>	<p>Project to restore the Railway Station into a usable community facility, incorporating Golden Oldies Group. Collection of local photos in progress</p>	<p><b>Cate</b> reported on the various repairs that had been done to the building by the Cooma Correctional Centre. Seats had been painted, architraves and</p>	<p>For further discussion at next meeting. <b>Motion:</b> that Cate be thanked by the committee for her</p>	<p>Ongoing</p>	<p>In progress</p>

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	<p>for placement in the Railway Station.</p>	<p>skirting boards repaired/replaced and the picture rails had been installed. Photos are in the process of being framed. The Railway Station is 126 years old this month.</p> <p>The new water tank is still to be installed; the Railway Historical Society requested a more detailed plan of the location of the water tank. The committee discussed the best option to organise such a plan.</p> <p><b>Cate</b> reported that due to our insurance, the MRCA is unable to sell drinks/food at the new venue, however asking for a donation is acceptable.</p> <p><b>Leanne/Ingrid</b> suggested that a signed written agreement should be drawn between the parties to list what has been agreed to as part of the restoration work (e.g. ownership, maintenance, repairs etc.).</p> <p><b>Maureen</b> asked about the historical photos for the Michelago Hall. Cate advised that she was not aware if this was continuing. It was suggested that the Michelago Hall committee address this in the first instance and report</p>	<p>dedication and ongoing work to restore the Railway Station for the Michelago community and residents. Moved <b>Leanne</b>, seconded <b>Janeta</b>. Carried.</p>		
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		back to the MRCA.			
<b>7.6 Litter Issue</b>	Noted in previous minutes. The need for rubbish signs was raised to the MRCA committee in response to the rubbish around the area.	Discussed in correspondence. Awaiting response from Council.	For further discussion at next meeting.	Ongoing	In progress
<b>7.7 Welcome Pack</b>	Welcome pack (MRCA) to be designed for distribution to new residents.	<b>Janeta</b> reported that she was working on the pack. Committee discussed how best to identify new residents and distribute the welcome pack.	For further discussion at next meeting.	<b>Janeta</b> to continue to work on the welcome pack and letter.	In progress
<b>7.8 Newsletter and web site</b>	Spring newsletter was distributed. Next newsletter edition to be Summer 2014 (January). Summer edition be distributed just before Australia Day to highlight the events on that day.	<b>Sandra</b> reported that the newsletters had been distributed (including to the Colinton area). <b>Sandra</b> also received queries from the Pony Club and Ingelara Retreat to include details on the MRCA web site and in the newsletter.	For further discussion at next meeting.	<b>Sandra</b> to start collating content for the Summer edition of the newsletter and produce a draft for the next meeting.  Web site – ongoing.	In progress
<b>7.9 Mayfair 2014</b>	Mayfair will be on 4 <sup>th</sup> May 2014. Planning needs to be undertaken and a Mayfair committee formed.	<b>Fiona</b> reported that the first Mayfair meeting was held on Saturday 23 <sup>rd</sup> November and only Maureen and herself attended.  <b>Cate</b> reported that she had received numerous apologies and offers to help by those who could not attend.  Committee discussed options for alternate dates/times and it was resolved that during the week would be a more	Next Mayfair meeting to be at 7pm on Monday 9 <sup>th</sup> December 2013.	<b>Sandra</b> to include a notice on web site.  <b>Cate</b> to e-mail interested volunteers.	In progress

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		appropriate time for Mayfair committee meetings.			
<b>8.0 Other business</b>	Michelago Hall AGM	<b>Cate</b> asked Maureen about the Hall Committee and AGM. <b>Maureen</b> reported that no Hall Committee AGM is required until the next election of Council in 2016.	Nil	Nil	Completed
	Christmas Cards 2013	<b>Cate</b> suggested that the MRCA send out Christmas cards to residents. The committee discussed options and the message.	Cards to be distributed before Christmas with a festive greeting and a reminder that information about the MRCA, local events and the Michelago region is available on the MRCA web site.	<b>Cate</b> to organise Christmas cards through Vistaprint if costs are not prohibitive.	Pending
	Setting of date for MRCA AGM 2014	<b>Cate</b> reminded the committee that an AGM date for 2014 needed to be set. The committee discussed options.	MRCA AGM to be on Sunday 16 <sup>th</sup> February 2014 at 3pm (location to be confirmed) with afternoon tea from 2.30pm.	Nil	Completed
<b>9.0 Date for next meeting</b>	<b>Next meeting: Tuesday, 14th January 2014, 7.00pm. Location to be confirmed.</b>				
	<b>Meeting closed at 8.48pm.</b>				