

**Michelago Region Community Association
Meeting Minutes: 2 May 2013**



Agenda Item	Background	Discussion	Decision	Action	Status
	Meeting opened 7.16pm.				
1. Present:	Cate Spencer (president), Fiona Tollis (vice president), Sandra Lauer (secretary), Chris Higgins (treasurer), Leanne Pattison (committee), Maureen Morgan (committee)				
2. Apologies:	Janeta Morison, Martin Hughes, Bronwyn Gattringer				
3. Minutes	Meeting held on 2 April 2013. Draft minutes tabled.		Motion: that the minutes be accepted. Moved Leanne , seconded Cate . Carried.	Minutes accepted.	Completed
4. Matters Arising	Background	Discussion	Decision	Action	Status
4.1 Update from Council	N/A	Martin not at meeting.	N/A	N/A	N/A
4.2 Litter issue	Glenn Fowler raised the issue of litter in Michelago and MRCA to request signs from Council.	Not discussed at this meeting.	For discussion at next meeting.	Cate to follow up with Wayne.	In progress

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5. Correspondence	Background	Discussion	Decision	Action	Status
5.1 Correspondence	<p>Inwards</p> <ol style="list-style-type: none"> 1. Mayfair – various (DA approval, hot air balloon, liquor license) 2. Council re meeting dinner invoice 3. Tony Robinson re marquee repairs and storage 4. Webcity re website hosting annual fee 5. Sally Connolly re Yoga advertising 6. Council re dishonoured cheque 7. NSW Government re CBP grant <p>Outwards</p> <ol style="list-style-type: none"> 1. Mayfair – various 2. Council re meeting dinner invoice 3. Tony Robinson re marquee repairs and storage 4. Sally Connolly re Yoga advertising 5. Council re dishonoured cheque 	<p>Sandra/Cate tabled correspondence received/sent.</p> <p>Cate reported that the MRCA had received approval for the \$30,000 <i>Community Building Partnership Program</i> grant from the NSW government. The committee will need to review the grant document before signing. The grant will need to be acquitted by 31 March 2014.</p>	<p>N/A</p>	<p>Cate or Sandra to e-mail the CBP grant documents to the committee.</p>	<p>Pending</p>
6. Reports	Background	Discussion	Decision	Action	Status
6.1 Treasurer's Report	<p>Mayfair expenses paid during month prior.</p> <p>\$1,500 (cash float) taken out of bank account for MRCA Mayfair stalls.</p> <p>\$350 cash taken out of bank account for cash payments required at Mayfair.</p>	<p>Chris reported that he had e-mailed the committee the latest bank statement.</p> <p>Insurance has been paid to Landmark but we are still waiting on a certificate of currency for Mayfair.</p> <p>Chris suggested that after Mayfair the committee should consider moving funds to the</p>		<p>Chris to receive quotes re insurance.</p> <p>Sandra to pay for website hosting and be reimbursed.</p> <p>Sandra to be reimbursed \$31.25 (from petty cash)</p>	<p>Completed</p> <p>Completed</p> <p>Pending</p>

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		<p>fixed term deposit account to earn more interest.</p> <p>Sandra tabled her receipt for newsletter paper - \$31.25. To be reimbursed from petty cash.</p>		<p>for newsletter expenses.</p> <p>Sandra and Fiona to be reimbursed \$10 each (from petty cash) for newsletter and Mayfair flyer letterbox delivery.</p>	Pending
7.0 General Business	Background	Discussion	Decision	Action	Status
7.1 Multi-Purpose Court & Recreational Facilities	<p>The MRCA plan to upgrade the tennis courts, fences, install lights, renovate the clubhouse, and improve/relocate the current playground area, as part of an upgrade to the recreational facilities near the Michelago Village Oval.</p>	<p>See correspondence for details re CBP grant approval for clubhouse.</p> <p>Committee discussed clubhouse renovation/design options.</p>	Nil	<p>Cate submitted a Sport and Recreation grant application.</p> <p>Cate submitted an FRRR grant application for playground fencing.</p>	<p>In progress</p> <p>In progress</p>
7.2 Michelago Rural Fire Brigade Station	<p>Michelago Rural Fire Brigade Station will be moved to a new location. Negotiations are being conducted between the various parties.</p>	<p>Leanne reported on the latest progress, with the DA and lease still pending.</p>	Nil	<p>MRCA to await response from Council and/or update from Brent and Leanne.</p>	In progress
7.3 Fund-raising & Social Events	<p>Ideas: Pot luck dinner. Movie night at hall.</p>	Not discussed at this meeting.	For discussion at next meeting.	<p>Sandra to contact Sue at Bunnings re BBQ.</p>	Pending

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<p>7.4 Mayfair</p>	<p>Mayfair is on Sunday 5th May. Mayfair sub-committee is organising the event.</p>	<p>Cate/Fiona reported that Mayfair progressing well and more volunteers always welcome. Leanne reported that Landcare would not have a book stall at Mayfair this year. Committee discussed final preparations for Mayfair.</p>	<p>Nil</p>	<p>Nil</p>	<p>In progress</p>
<p>7.5 Driver Reviver</p>	<p>Snow Season 2013.</p>	<p>Not discussed at this meeting.</p>	<p>For discussion at next meeting.</p>	<p>Nil</p>	<p>In progress</p>
<p>7.6 Michelago Heritage</p>	<p>Gay Lawler is writing a history of the village and surrounding area. Gay is continuing to prepare historical information for placement on the website, a brochure and for a book. Collection of local photos in progress for placement in the hall.</p>	<p>Cate reported that she had sourced some more photos.</p>	<p>For discussion at next meeting.</p>	<p>Cate to contact Gay re book. Cheese and wine evening to be organised in the hall for an unveiling of local historical photos and launch of the book.</p>	<p>In progress Pending</p>
<p>7.7 Welcome Pack</p>	<p>Janeta previously e-mailed a draft information sheet for newcomers.</p>	<p>Not discussed at this meeting.</p>	<p>For discussion at next meeting.</p>	<p>Janeta to draft information sheet.</p>	<p>In progress</p>
<p>7.8 MRCA Membership</p>	<p>MRCA membership numbers are low.</p>	<p>Leanne tabled a draft welcome letter for new members.</p>		<p>Sandra to update the web site with a more prominent "join MRCA" link. Sandra to complete welcome</p>	<p>Completed In progress</p>

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				letter in time for Mayfair and the MRCA community stall.	
7.9 Newsletter	Newsletter for Autumn 2013 to be completed by mid April.	Newsletter completed - next newsletter edition to be Winter 2013 (July).			Completed
7.10 Garbage Collection	Various other garbage collection options are currently available such as a BOB (bank for bottles) and these could be trialled in the village and surrounds. Roadside collection is also available for residents at an additional fee per year.	The committee discussed the options briefly. Cate suggested that garbage options could be displayed at Mayfair. Sandra suggested that another way to get feedback from residents might be to add a "poll" to the next newsletter once the committee had considered the various options in more detail.	For discussion at next meeting.	Nil	Pending
7.11 Speed Humps	Maureen previously requested, on behalf of Bronwyn, that the committee consider options to reduce speeding in the village.	Currently being addressed by the committee.	Nil	Sandra to draft a letter to NSW Police requesting an increased police presence. Cate/Sandra to put a message on the MRCA web site, noticeboards and in newsletter.	Pending Completed
7.12 Railway	Project to convert the railway line to a walking/cycle track.	Not discussed at this meeting.	For discussion at next meeting.	Nil	Pending

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8.0 Other business	Background	Discussion	Decision	Action	Status
8.1 Marquees	One marquee is broken and needs repair/replacement.	Sandra reported that the marquee has been repaired.			Completed
8.2 Farmer's market	Farmer's market. Cate suggested a farmer's market near the railway station once a week could provide an opportunity for locals to swap produce.	Not discussed at this meeting.	For discussion at next meeting.	Nil	Pending
9.0 Date for next meeting	Next meeting: Thursday 6 June 2013, 7.00pm				
	Meeting closed at 8.22pm.				