

**Michelago Region Community Association
Meeting Minutes: 2 May 2012**

Agenda Item	Background	Discussion	Decision	Action	Status
Meeting opened 7.05 pm					
1. Present:	Wayne Landford, Cate Spencer, Leanne Pattison, Carolyn Burton, Janeta Morison and Maureen.				
2. Apologies:	Pam H. and Sandra Lauer.				
3. Minutes	Meeting held on 1 April 2012.	Minutes of 'April meeting accepted.	Motion: Minutes of April meeting accepted by Wayne, seconded by Carolyn.	n/a	complete
4. Matters Arising					
4.1 Heritage Brochure Transfer info - defer	Gay Lawler is writing a history of the village and surrounding area. Gay is continuing to prepare historical info. for placement on the website. Request for photos was in newsletter and is on the web-site Committee is considering putting together a calendar incorporating Michelago history and photographs. A cookbook has also been proposed.	Gay is continuing to work on her book.	Item to remain on agenda. Carried over from April: Source information and photos from Greg Wittall and Michelago Police Station (Constable Alex Fookes). Janeta and Sandra will discuss content and calendar with Gay.	Leanne to ask Greg and Maureen will ask Michelago police station about photos. Janeta and Sandra to meet with Gay re: research and calendar.	In progress
4.2 MRCA Newsletter	The aim is to publish quarterly. Jeremy will work on the newsletter and call for articles. Cate suggested we put Committee info, including photo, our role and bio. New policeman could also be introduced.		Carried over from last meeting Jeremy will ask for a photo of Alex for the newsletter and put information in about the Mayfair. Wayne will include information about the President's report. Jeremy will put in some	Sandra to update Policeman about attending the Mayfair and inform him about the Driver Reviver	In progress

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	<p>Jeremy put a call out for articles for the newsletter. He has received some biographies from Cate, Wayne and Janeta.</p> <p>Alex Fookes is the new policeman and has provided an article for the newsletter.</p> <p>Jeremy plans to get the newsletter ready for Autumn.</p>		<p>information about people helping out on the day, particularly setting up on the day.</p> <p>Sandra to promote the Cooma Connector bus and meeting time for MRCA committee.</p>	<p>Program.</p> <p>Jeremy to put in an article about setting up and packing up on the day.</p> <p>Sandra to promote the Michelago community website.</p>	
<p>4.4 Multi- Purpose Court</p>	<p>The second-hand tennis court surface in Macquarie has been lifted and is in storage in the railway shed. Thanks to Cate Spencer for this achievement.</p> <p>Fence and scrap metal has been removed. Cate has asked for quotes for clubhouse rebuild. Sport and Rec. grant is an option. Cate has registered the name with this org.</p> <p>As the Mayfair stallholders will be situated on the court, further work will not be scheduled until after this event.</p> <p>Cate has been advised to contact Tennis Australia for a grant, as other organisations have had success, especially if there is potential tennis talent in the village.</p> <p>Tony Robinson has completed a grant education process.</p>	<p>There is a potential grant for the tennis courts which Cate and her contacts are looking into – as well as other opportunities.</p>	<p>Cate to look into grant application strategies, including talking to Tony.</p> <p>Leanne will also help Cate with the grant application process through her contacts.</p>	<p>Cate and Leanne to look at ways to promote the court and grant application process with Tennis Australia and other organisations.</p>	<p>In progress</p>

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<p>4.5 Fund-raising</p>	<p>Need to do another Bunnings or HN BBQ. We can only run a Tuggeranong Bunnings BBQ. Perhaps run a BBQ at driver reviver.</p> <p>Received a letter from Bunnings, who advised that they are booked out to Mid-November 2012, although we can go on their randomly drawn list.</p> <p>Bredbo Markets are another option (last Sunday each month), as well as Driver Reviver. Janeta to register our interest in running a sausage sizzle at the Bredbo Markets, potentially a joint event with the Primary School.</p>	<p>Bredbo Markets coordinator advised that MRCA can run two sausage sizzles at their market.</p> <p>Confirmed that best to have a separate BBQ to Primary School.</p>	<p>Our booking for the Markets is on 24 June and 25 November 2012.</p>	<p>Look at recruiting volunteers for June asap. MRCA members to put EOI to Wayne.</p>	
<p>4.6 Mayfair 2012</p>	<p>Mayfair will be held on Sunday 6 May 2012. Fiona Tollis and Cate Spencer are coordinating the event. Clarified start and finish times (10 to 3 rather than 10 to 4).</p> <p>Gill has secured sponsorship from Essential Energy and CMSC.</p> <p>There will be a 'beer tent' this year. Main obstacle is finding helpers with a NSW Responsible Services of Alcohol (RSA) certificate (costs \$300). Bronwyn is licensed and can assist if BBQ is set up close to bar area.</p> <p>Mayfair Committee suggested that we ask for wine/beer donations.</p>	<ul style="list-style-type: none"> MRCA to have a stall where the community can join (other community groups can also join this such as local Fire Brigades and Pony Club). <p>Mayfair features: 34 stall holders located on the tennis court, including information stalls, like MRCA Community Tent and Questacon (non-paying).</p> <p>Council Mayor will open event and John Barilaro will be MC.</p> <p>Fire Brigade trucks and smokehouse</p> <p>Curry stall and coffee stall</p>	<p>Refer to action.</p>	<p>Wayne to find membership folder.</p> <p>Carolyn to provide receipt book and membership forms for MRCA stall.</p> <p>Leanne to check with Matt and Abbey re: bar work – Bellwether Bar.</p> <p>Leanne will check the</p>	<p>Ongoing</p>

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		<p>12pm bar to start Musicians: CC Hall and the Bridge, guitarist (range of genre)</p> <p>Queanbeyan Pipeband and drummers (10-12)</p> <p>Dancers Finger Plunkers Nathan – guitarist</p> <p>Harley Motorbikes rides Pony club at top half of oval Sheep weight game and prize Silent Auction</p>		<p>number of trucks, advise of location, use of sirens and check when Brent and friends can set up marquees.</p> <p>MRCA members to bring clipboards and 'bumbags' on the day.</p> <p>Leanne to take photographs on the day</p>	
Fire Brigade	<p>New fire brigade shed has been put on a two year plan. Fire brigade members are frustrated by the lack of progress on the land purchase. Best option is the land south of the Police station. Chris Allen and Ross Lawley are the FireCom and Council contacts.</p> <p>A drain has been placed in front of the fire shed to try to address the water drainage issue. Evaluation is pending with Brent, who will discuss further work with Jim Darrant. No further news on shed site or land use.</p>	<p>John Barilara's office is involved in discussions with the Cooma Council re: land issue to clarify if the railway land is available (long term).</p> <p>They have requested that the MRCA assist with this issue, as the community plan has been agreed which involved upgrading and/or extending the shed.</p>	It is important community facility so it is critical that MRCA support the fire brigade facilities and help find suitable land.	Leanne to draft a letter obo MRCA to to Council and find strategic plan.	
4.7 MRCA Notice Board	To provide a professional notice board, other than on the shop door.		<i>Actions deferred from April meeting</i>	Cate to get new quotes for	In progress

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	<p>Would have website address and handwritten details of next meeting date.</p> <p>It was decided that the best place for a notice board is beside the current Fire Brigade one just off the highway. It was reasoned that many residents in the area don't go into the village so the highway is the best position for all to see it.</p> <p>Agreed that sign should be steel with magnetic letters and Perspex cover. Only permanent lettering to be <i>Michelago Region Community Association</i> at the top and www.michelagoregion.org.au at the bottom.</p> <p>There are different locations for signage to raise MRCA role and meeting profile.</p> <ol style="list-style-type: none"> 1. Highway Fire Brigade sign (right hand side) 2. Sign in front of Fire Brigade shed 3. On outside of village shop building <p>We could look at promoting the MRCA more, with a focus on the promotion of the Michelago Community website.</p>			<p>signs.</p> <p>Wayne to check with council re: adding website to signage.</p> <p>Leanne to check with fire brigade and Cate with village shop re: signage space.</p>	
<p>5. Correspondence</p>	<p>Correspondence from Bredbo Markets. Spots for sausage sizzle in June and November 2012.</p> <p>Committee to look at this at the next meeting, will look at Bredbo Markets</p>	<p>MRCA have agreed to run two sausage sizzles this year. Potentially share the work with Michelago P&C in November.</p>	<p>MRCA members to run sausage sizzle on 24 June and November.</p>	<p>Janeta to confirm with Bredbo Markets.</p>	<p>Ongoing</p>

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	as another option.				
6. Treasurer's Report	<p><i>\$6,261 in term deposit and balance of \$360 in working account as of 15 March 2012 (review 15 June)</i></p> <p>Carolyn advised of Treasurers Report, \$85.30 rolled over and in interest and has been re-invested.</p>	\$6,261 in term deposit and balance of \$360 in working account as of 15 March 2012.	Treasurer to review account in June.	Carolyn to review on 15 June 2012	Ongoing
7. General Business	<p>7.1 New MRCA Committee established</p> <p>Cate suggested we look at putting something together to tell the community what our role is (ie. your community voice...) and ideas to attract more members. Also see item 4.7.</p> <p>Discussed a multi-pronged approach, such as:</p> <ul style="list-style-type: none"> • letterbox drop with newsletter; • sign up form via website; • shop door sign; • primary school; and/or • set up table outside the village shop. <p>Suggestion to put a notice on the windows of Community Hall regarding MRCA and other community memberships/activities such as Fire Brigade membership.</p> <p>Agreed to investigate option to put a notice up on the windows to promote</p>	Agreed to display promotional material and community 'posterboard' at Mayfair displaying community activities, including MRCA, local fire brigades and other org. such as the Pony Club.	MRCA Community stall at Mayfair.	<p>Sandra and Leanne to look at gathering promotional material together for stall.</p> <p>Carolyn to put together list of current member and list of potential future members.</p>	In progress

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	MRCA.				
General business				Leanne to monitor and provide further updates.	In progress
	<p>7.3 Rail Land has been taken over by John Holland Group and are responsible for maintenance. Rail link is not happening. No funding is available. Walking/Cycle track has much more support.</p> <p>Queanbeyan/Cooma Council have agreed to in principal to track of some sort. There is also a group in Qbn wanting to convert it.</p> <p>Cooma and Queanbeyan Council have suggested we put in a proposal to use the track for cycle use. People could camp overnight as a pit spot before proceeding to Cooma.</p> <p>Robyn has a suggested use for the Railway, an indoor sports/multi-</p>		<i>Brought forward from April mtg</i> To further investigate the potential use of the shed as a multi-purpose indoor tennis/squash court.	Committee members to start talking to community about what might work.	In progress

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	purpose sports centre. The shed is owned by the Railway Historical Society, who has received a substantial grant for refurbishment but has yet to use it.				
8. Other Business 8.1 Fencing purchase	Cate to purchase fencing to help with Mayfair and future events..	Motion: That Cate purchase the fencing and pickets for Mayfair and for future MRCA event use.	Cate to organise the purchase of fencing.	Cate to purchase fencing.	In progress
8.4 Welcome Pack	Fiona suggested following up on last meeting's suggestion of a welcome pack for new residents. Add the Michelago Phone Book if available. Motion: That MRCA pay for Michelago phone books for new-comers Cate/Gill			Fiona to draw up a list of suggested things for welcome pack.	In progress
9. Date for next meeting	Wednesday 6 June 2012 at 7pm				

Meeting closed 8:55 pm.