

**Michelago Region Community Association
Meeting Minutes: 1 April 2012**

Agenda Item	Background	Discussion	Decision	Action	Status
Meeting opened 7.05 pm					
1. Present:	Wayne Landford, Cate Spencer, Leanne Pattison, Janeta Morison and Sandra Lauer.				
2. Apologies:	Jeremy Mears and Carolyn Burton.				
3. Minutes	Annual General Meeting held on 26 February 2012.	Minutes of March meeting accepted.	Motion: Minutes of March meeting accepted by Wayne, seconded by Leanne. The tabling of minutes of the AGM held on 26 February be deferred to the next meeting.	Janeta to send through AGM minutes to members.	In progress
4. Matters Arising					
4.1 Heritage Brochure	Gay Lawler is writing a history of the village and surrounding area. Gay is continuing to prepare historical info. for placement on the website. Request for photos was in newsletter and is on the web-site. Committee is considering putting together a calendar incorporating Michelago history and photographs. A cookbook has also been proposed.	Gay is continuing to work on her book. Janeta and Sandra will meet with her in April regarding the calendar re: website placement of articles.	Item to remain on agenda. Source information and photos from Greg Wittall and Michelago Police Station (Constable Alex Fookes). Janeta and Sandra will discuss content and calendar with Gay.	Leanne to ask Greg and Maureen will ask Michelago police station about photos. Janeta and Sandra to meet with Gay re: research and calendar.	In progress
4.2 MRCA Newsletter	The aim is to publish quarterly. Jeremy will work on the newsletter and call for articles. Cate suggested we put Committee	Jeremy put a call out for articles for the newsletter. He has received some biographies from Cate, Wayne and Janeta.	Jeremy will ask for a photo of Alex for the newsletter and put information in about the Mayfair. Wayne will include information	Sandra to update Policeman about attending the	In progress

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	<p>info, including photo, our role and bio. New policeman could also be introduced.</p> <p>Jeremy will put a call for articles, incl. word limit (2 week deadline).</p> <p>Jeremy plans to get the newsletter ready for Autumn.</p>	<p>Alex Fookes is the new policeman and has provided an article for the newsletter.</p>	<p>about the President's report.</p> <p>Jeremy will put in some information about people helping out on the day, particularly setting up on the day.</p> <p>Sandra to promote the Cooma Connector bus and meeting time for MRCA committee.</p>	<p>Mayfair and inform him about the Driver Reviver Program.</p> <p>Jeremy to put in an article about setting up and packing up on the day.</p> <p>Sandra to promote the Michelago community website.</p>	
4.4 Multi- Purpose Court	<p>The second-hand tennis court surface in Macquarie has been lifted and is in storage in the railway shed. Thanks to Cate Spencer for this achievement.</p> <p>Fence and scrap metal has been removed. Cate has asked for quotes for clubhouse rebuild. Sport and Rec. grant is an option. Cate has registered the name with this org.</p> <p>As the Mayfair stallholders will be situated on the court, further work will not be scheduled until after this event.</p> <p>Next steps:</p> <ul style="list-style-type: none"> ▪ Move dirt and mow grass. ▪ Need a laser-leveller. 	<p>Cate has been advised to contact Tennis Australia for a grant, as other organisations have had success, especially if there is potential tennis talent in the village.</p> <p>Tony Robinson has completed a grant education process.</p>	<p>Cate to look into grant application strategies, including talking to Tony. Leanne will help Cate with the grant application process through her contacts.</p> <p>Cate to see if Ivan can assist with keeping the grass down.</p>	<p>Cate and Leanne to look at ways to promote the court and grant application process with Tennis Australia.</p> <p>Cate to contact Ivan.</p>	In progress
4.5 Fund-raising	Need to do another Bunnings or HN	Received a letter from	Janeta to register our interest in	Janeta to	In progress

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	<p>BBQ. We can only run a Tuggeranong Bunnings BBQ. Perhaps run a BBQ at driver reviver.</p>	<p>Bunnings, who advised that they are booked out to Mid-November 2012, although we can go on their randomly drawn list.</p> <p>Bredbo Markets are another option (last Sunday each month), as well as Driver Reviver.</p>	<p>running a sausage sizzle at the Bredbo Markets, potentially a joint event with the Primary School.</p>	<p>contact Bredbo Market organisers and send them a written expression of interest.</p>	
4.6 Mayfair 2012	<p>Mayfair will be held on Sunday 6 May 2012. Fiona Tollis and Cate Spencer are coordinating the event. Clarified start and finish times (10 to 3 rather than 10 to 4).</p> <p>Gill has secured sponsorship from Essential Energy and CMSC.</p> <p>There will be a 'beer tent' this year. Main obstacle is finding helpers with a NSW Responsible Services of Alcohol (RSA) certificate (costs \$300). Bronwyn is licensed and can assist if BBQ is set up close to bar area.</p> <p>Mayfair Committee suggested that we ask for wine/beer donations.</p>	<p>Around 30 stallholders, although payments are slow.</p> <p>There will be a new curry stall and Fiona Langford will help with rice cooking in her home.</p> <p>The Petting Zoo is still available, but no milking cows. We have a jumping castle and Pony Club. Mayfair will have Silent Auction.</p> <p>There will be two people from the Fire Brigade who have the certificate, who can assist on the day with alcohol service.</p> <p>MRCA to have their own stall where people can register.</p> <p>Cate has received some donations and will ask for more alcohol and monetary donations. Cosco donated \$100. Jeremy can donate apple cidar.</p>	<ul style="list-style-type: none"> • Cate to find out from ABC 666 News where they sourced their milking cow. • Raise awareness of the Mayfair and need for beer/wine donations in the newsletter and website. • MRCA to have a stall where the community can join (other community groups can also join this such as local Fire Brigades and Pony Club). Also see 7.1. 	<p>Cate to finalise the risk assessment and ask about the playground closure.</p> <p>Cate to confirm with Fire Brigade volunteers which have NSW RSA cert. (Matt Betts and Abby McPherson) that their help is needed for the bar.</p> <p>Cate to check if horses can attend and ask some other org. for more donations such as</p>	Ongoing

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				Elders. Cate to follow up on the Year of the Farmer element. Cate to ask for more beer/wine donations.	
4.7 MRCA Notice Board	<p>To provide a professional notice board, other than on the shop door. Would have website address and handwritten details of next meeting date.</p> <p>It was decided that the best place for a notice board is beside the current Fire Brigade one just off the highway. It was reasoned that many residents in the area don't go into the village so the highway is the best position for all to see it.</p> <p>Agreed that sign should be steel with magnetic letters and Perspex cover. Only permanent lettering to be <i>Michelago Region Community Association</i> at the top and www.michelagoregion.org.au at the bottom.</p> <p>There are different locations for signage to raise MRCA role and meeting profile.</p> <ol style="list-style-type: none"> 1. Highway Fire Brigade sign (right hand side) 2. Sign in front of Fire Brigade 	We could look at promoting the MRCA more, with a focus on the promotion of the Michelago Community website.	<p>To continue investigating the various signage options.</p> <p>Agreed to ask Council to add website to existing signage on the highway.</p>	<p>Cate to get new quotes for signs.</p> <p>Wayne to check with council re: adding website to signage.</p> <p>Leanne to check with fire brigade and Cate with village shop re: signage space.</p>	In progress

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	shed 3. On outside of village shop building				
5. Correspondence	Correspondence from Bunnings in Tuggeranong, refer to 4.5. No spots for sausage sizzle until November 2012.	Committee to look at this at the next meeting, will look at Bredbo Markets as another option.	Committee to discuss further at next meeting.	Cate to contact Bredbo Market organisers.	Accepted
6. Treasurer's Report	\$6,177 in term deposit and balance of \$1033.87 in working account as of 1 st February.	Carolyn advised of Treasurers Report, \$85.30 rolled over and in interest and has been re-invested. Term deposit is now \$6261.23.	Treasurer to attend Wednesday meeting.	Treasurer to attend next meeting.	Complete
7. General Business	<p>7.1 New MRCA Committee established</p> <p>Cate suggested we look at putting something together to tell the community what our role is (ie. your community voice...) and ideas to attract more members. Also see item 4.7.</p> <p>Discussed a multi-pronged approach, such as:</p> <ul style="list-style-type: none"> • letterbox drop with newsletter; • sign up form via website; • shop door sign; • primary school; and/or • set up table outside the village shop. 	Suggestion to put a notice on the windows of Community Hall regarding MRCA and other community memberships/activities such as Fire Brigade membership.	<p>Agreed to investigate option to put a notice up on the windows to promote MRCA.</p> <p>Agreed to display promotional material and community 'posterboard' at Mayfair displaying community activities, including MRCA, local fire brigades and other org. such as the Pony Club.</p>	<p>Leanne to check with Bronwyn.</p> <p>Sandra and Leanne to look at gathering promotional material together for stall.</p> <p>Leanne and Sandra to ask Michelago/Colinton Fire Brigade re: stall and photos/promo. material.</p>	In progress

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				<p>Cate to ask Michelago School re: tent.</p> <p>Janeta to put together list of current member and list of potential future members.</p>	
General business	<p>7.2 New fire brigade shed has been put on a two year plan. Fire brigade members are frustrated by the lack of progress on the land purchase. Best option is the land south of the Police station. Chris Allen and Ross Lawley are the FireCom and Council contacts.</p> <p>A drain has been placed in front of the fire shed to try to address the water drainage issue. Evaluation is pending with Brent, who will discuss further work with Jim Darrant. No further news on shed site or land use.</p> <p>Wayne notified council of the bridge closure due to the ongoing rain and subsequent collapsed sleepers.</p>	<p>Fire Brigade update: Training is occurring as usual.</p> <p>Low risk fire season now fire season has ended.</p> <p>No significant fire incidents.</p> <p>Drain has been placed in front of the fire shed.</p>		<p>Leanne to monitor and provide further updates.</p>	In progress
	<p>7.3 Rail Land has been taken over by John Holland Group and are responsible for maintenance. Rail link is not happening. No funding is available. Walking/Cycle track has</p>	<p>Robyn Spratt is a supporter of the railway bike path, he has had some customers with this interest.</p>	<p>To further investigate the potential use of the shed as a multi-purpose indoor tennis/squash court.</p>	<p>Committee members to start talking to community about what</p>	In progress

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	<p>much more support.</p> <p>Queanbeyan/Cooma Council have agreed to in principal to track of some sort. There is also a group in Qbn wanting to convert it.</p> <p>Cooma and Queanbeyan Council have suggested we put in a proposal to use the track for cycle use. People could camp overnight as a pit spot before proceeding to Cooma.</p>	<p>Robyn has a suggested use for the Railway, an indoor sports/multi-purpose sports centre. The shed is owned by the Railway Historical Society, who has received a substantial grant for refurbishment but has yet to use it.</p>		<p>might work.</p>	
<p>8. Other Business 8.1 Driver Reviver</p>	<p>Driver Reviver starts again this Easter long weekend.</p>	<p>Driver Reviver commences on Good Friday until Easter Monday. Then starts again at the beginning of the snow season.</p> <p>Roster has been finalised and all shifts have been filled.</p> <p>Working with Roads and Traffic Authority re: lights for Winter Driver Reviver.</p>	<p>Driver Reviver to start Easter Long Weekend.</p>	<p>Driver Revivor members to check the roster.</p>	
<p>8.2 MRCA</p>	<p>Committee meeting dates.</p> <p>Need to find a meeting day & time that suits most Committee members.</p> <p>President to email request for suitable dates to be sent to members with minutes.</p>	<p>Range of responses received.</p>	<p>Agreed to do Wednesdays from 7pm.</p>	<p>Next meeting is 2 May 2012</p>	<p>Complete</p>
<p>8.3 AGM</p>	<p>Held on 26 February 2012 and new Committee appointed.</p>	<p>President to send AGM minutes.</p>	<p>Minutes to be reviewed at next meeting.</p>	<p>Janeta to send minutes.</p>	
<p>8.4 Welcome Pack</p>	<p>Fiona suggested following up on last meeting's suggestion of a welcome</p>	<p>Add the Michelago Phone Book if available.</p>	<p>Motion: That MRCA pay for Michelago phone books for new-</p>	<p>Fiona to draw up a list of</p>	<p>In progress</p>

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	pack for new residents.		comers Cate/Gill	suggested things for welcome pack.	
9. Date for next meeting	Wednesday 2 May 2012 at 7pm				

Meeting closed 8:35 pm.