



MICHELAGO REGION COMMUNITY ASSOCIATION

MEETING MINUTES

Date of Meeting: 18 August 2017

Minutes Prepared By: Libby Melton

1.1 Attendance at Meeting

Romney Kelly

Libby Melton

Kerry Rooney

Brony Gattringer

Steve Melton

1.2 Apologies

Cate Spencer

2. Previous minutes from July 2017

Moved By: Romney Kelly		Seconded By: Libby Melton
Action Items	Responsibility	Status
Obtain quote for clubhouse repairs from Combined Rural Services	Romney/Steve	Pending
Price basketball hoops and line markings for expenditure approval from participation grant	Brony	Quote received for \$5,000 which is just to remove the sand and lay the basketball lines. Agreed that this is too much to pay at this time. Look to buy moveable hoops at this stage. Moved: Romney Seconded: Kerry
Integrate stall holder form for the Spring Fair to website	Steve	Completed



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Provide dinner for next meeting	Kerry	Completed
Return train station sign from the Hall for re-hanging	Brony	Pending
Confirm update from John Holland to repair door stoop, drainage pipe above kitchen door and internal wall leak.	Cate	Pending
Follow up with Derek Gucci for quote for electrical repairs at Station.	Brony	Pending
Do up cleaning roster for Station	Libby	Agreed that the station is to be cleaned every other month as a group on a Saturday morning. Also discussed approaching Greg Whittle for advice on repairing Clubhouse roof to stop bird damage.
Discuss possibility of sponsorship for Spring Fair with Red Energy and new insurance provider	Kerry	Pending – Kerry has followed up with Red Energy but is yet to hear anything.
Look for sponsors for Spring Fair	All	Pending
Work on flyers for Spring Fair	Romney/Libby	Completed
Price Microsoft Office packs for laptop	Libby	Best price found \$147 from Officeworks, purchase to be made using funds from DSS Grant. Moved: Kerry Seconded: Brony
Request Dean Lynch attend our next MRCA meeting	Romney	Completed
Confirm with Emily Green if the school would like us to organize election day BBQ	Romney	Completed
Confirm folk singer for Spring Fair	Romney	Pending
Complete DA amendment for Spring Fair	Romney	Completed



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3. Correspondence In/Out

Correspondence:

- Email from Landmark with quote for insurance (Attachment A). Higher than previous years due to increase in liability to cover Spring Fair. Agreed by all present that as this was in fact the lowest quote and we have previously held our insurance with Landcare that we take up the quote and request our account manager be moved from Braidwood to Cooma for ease of communication.

4. President's Report

- It's been a quiet month. I was excited to see the new sign being erected on the highway by the Council.
- Kerry, Libby and myself met with Dean and other members from Council to discuss the upcoming projects for the region and Michelago. Excited to see that the village will be getting \$20,000 for street scaping and the front entrance, multimedia system in the hall, the long awaited rope playground and discussed the installation of banners along the main street as part of a region marketing campaign. I have really enjoyed working with Dean over the last 2 years, we have achieved much with him and he has always been very positive and encouraging of our ideas. I will be writing him a thank you letter to express my gratitude for all he has done for us.
- Our next Spring Fair planning meeting will be on tomorrow at 2pm at Leanne's.



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5. Treasurer's Report

MRCA Financial Position as at 18 August 2017

Assets	\$
Petty Cash	254.90
Cash at Bank	12,428.30
Equipment	tba
Total assets	12,683.20
Liabilities	
Participation Grant	6,090.00
DSS Grant project	1,110.59
Accounts payable: public liability insurance	900.00
Accounts payable: Railway lease	550.00
Total Liabilities	8,650.59
Net Assets	4,032.61

Our net assets are \$4,032.61 up \$960 from last month. This increase is largely due to receiving \$1000 in sponsorship from OOKI for the Spring Fair. I am still awaiting documentation from Red Energy to switch our electricity account over from Origin. I have been following up with them. Red Energy completed a credit check on MRCA which we passed. Red Energy has not responded to my

inquiries about sponsorship for the Spring Fair.

After going to many insurance companies seeking quotes for public liability insurance I went through a broker. The broker sought quotes from 13 companies – only one would insure us and their premium quoted was over \$1,800. I am now seeking to update our insurance with Landmark, this time through their Cooma office. I do expect the premium will be a bit higher than in the past however it should be around \$900.

In regard to the Spring Fair we must ask all stallholders for evidence of their public liability insurance – ie a Certificate of Currency. If they don't have business insurance, we should ask for evidence of their household insurance which usually includes personal liability insurance. This includes the P&C, the Pony Club, RFS and all others. Note that the DA with Council had a number of compliance issues for us. We need to check those and ensure we are meeting them eg the traffic management plan.

6. General Business



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<i>6.1 - Spring Fair</i>	<ul style="list-style-type: none"> • Next planning meeting is on tomorrow at 2pm at Leanne's. • Libby to do Facebook post calling for volunteers. Libby has already posted promoting our major sponsor, Ooki and Urban Drover. • Landcare have agreed to hold a book and toy stall with a side play area for young children. • Still an issue of power supply at the oval which needs to be addressed. Really need to look at mapping out where everyone needing power will set up. Romney to confirm the set up times for Urban Drover and the folk singer to determine overlap and power demands.
<i>6.2 - DSS Grant</i>	<ul style="list-style-type: none"> • As per action items, agreed for Libby to spend \$147 on Microsoft Office suite for the MRCA laptop.
<i>6.3 - Train Station Lease</i>	<ul style="list-style-type: none"> • Pending
<i>6.4 - Front Entrance</i>	<ul style="list-style-type: none"> • Dean Lynch has added it as street scaping with \$20,000 allocated, he's happy to allow it to be used to do up the front entrance. Waiting on Council to lead as to when they are ready to begin work.
<i>6.5 - Rope Playground</i>	<ul style="list-style-type: none"> • Council have advised that our rope playground is on their projects list for completion along with 100 other playgrounds across the region. They are employing the services of a company to design and install all the playgrounds at once so we would need to wait for that process. We have asked that our playground please be moved to the top of the installation list due to the fact that we already have designs and the ropes purchased and have been waiting too long for it already.
<i>6.6 - Update on Micalago Bridge</i>	<ul style="list-style-type: none"> • Both John Barillaro and Dean Lynch have advised that the bridge will be staying. Still awaiting to hear if it will be included in the heritage listing by Council.

7. Any other business

- Discussed a Christmas event, possibly another potluck dinner as we did last year. This year we would look to ask the community to provide mains and sides only (enough to feed themselves and some to share) as we ran out of food last year and the MRCA would provide the desserts. Played with the idea of "Deck the Hall Christmas Dinner". Looking to hold it on Sunday 17th December at 5:30pm. Hold off doing the Facebook event until October.

8. Next Meeting Date

- Saturday 16th September 2pm immediately following Spring Fair planning meeting @ the hall.



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Action Items – 18 August 2017

Item	Responsibility	Status
Obtain quote for clubhouse repairs from Combined Rural Services	Romney/Steve	
Price basketball hoops and line markings or concrete court for expenditure approval from participation grant	Brony	
Purchase Microsoft Office for laptop	Libby	
Return train station sign from the Hall for re-hanging	Brony	
Confirm update from John Holland to repair door stoop, drainage pipe above kitchen door and internal wall leak.	Cate	
Follow up with Derek Gucci for quote for electrical repairs at Station.	Brony	
Follow up sponsorship for Spring Fair with Red Energy and new insurance provider	Kerry	
Look for sponsors for Spring Fair	All	
Confirm folk singer for Spring Fair	Romney	
Facebook post calling for volunteers to help with Spring Fair	Libby	
Confirm set up times for Urban Drover and folk singer	Romney	
Create Facebook event for Christmas Dinner	Libby	
Letter of thanks to Dean Lynch	Romney	



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Attachment A

Kerry Rooney

to romney.kelly, maureen.morgan., me, catejspencer, bronnygatts

Hi Romney and committee members

I have just received the insurance quote from Landmark. It is \$1897.

Our previous policy was with Landmark and the actual insurer was CGU. The premium was only \$850 however CGU have advised that they do not provide insurance for fairs and advised that we did not tell them about May Fair. This of course means we did not have any insurance for May Fair.

As advised I have been going through another insurance broker too, who went to 13 companies. Only one agreed to insure us. Their quote is \$1878.

This is very depressing news. We do have some time for me to make further inquiries but I am beginning to think this is how much we are going to have to pay.

You should all understand that without insurance the Fair could not go ahead as committee members could be held liable if anything went wrong.

Kerry

Sent from my iPad

Begin forwarded message:

From: Fiona Corby <Fiona.Corby@landmark.com.au>
Date: 24 August 2017 at 1:27:16 pm AEST
To: Kerry Rooney <kerryaroonney@gmail.com>
Subject: Insurance Quote - Michelago Region Community Association

Good afternoon Kerry

Further to our discussions yesterday, I have obtained quotation for Public Liability insurance for your group based on all the disclosed activities undertaken as per the attached documentation.

I understand the premium is considerably higher and details of our negotiations on your behalf are set out in the attached letter. In order to assist with cash flow, I have also enclosed a quote/application for monthly instalment funding.

Please make particular note of the donkey/pony conditions set out on the schedule attached as well as conditions relating to Additional named insured, Cancellation/Non-appearance exclusion and Stall holders own insurance clause.



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There are also specific exclusions which apply and are listed on the schedule.

If you have ANY questions, require any additional information, would like to make changes or proceed with cover – please do not hesitate to contact me.

Kind regards

Fiona Corby ANZIIF (Aff) CIP

Account Manager Insurance

Fiona Corby and Landmark Operations are Authorised Representatives of Marsh Advantage Insurance Pty Ltd AFSL 238369

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