



# MICHELAGO REGION COMMUNITY ASSOCIATION

## MINUTES OF ANNUAL GENERAL MEETING

**Date of Meeting:** 23 February 2017  
**Time of Meeting:** 7pm  
**Minutes Prepared By:** Libby Melton

### 1.1 Attendance at Meeting

Romney Kelly	Joy Colaric
Libby Melton	Di Phelan
Kerry Rooney	Leanne Pattison
Brony Gattringer	Steve Melton
Tony Robinson	John Rooney
Gill Robinson	Maureen Morgan
Ivan Colaric	Sally Hughes

### 1.2 Apologies

Cate Spencer	Janet Kelly
Martin Hughes	

### 2. Confirmation of minutes of previous AGM, February 2016

<b>Moved By:</b> Gill Robinson	<b>Seconded By:</b> Maureen Morgan

### 3. President's Annual Report



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**Moved** – Tony Robinson      **Seconded** – Sally Hughes      **Carried**

Wow, what a year we have had!

Our new committee started with the AGM last year, where we had a bit of an overhaul, fast forward a couple of weeks and we were lucky to have Kerry come on board as Treasurer! Organisation for Mayfair was already in full swing with Cate taking the helm. I am incredibly grateful to Cate for staying around to walk us through Mayfair just one more time!! Unfortunately the day was not as amazing in terms of the weather, lots of rain, I ended up borrowing a stallholder's jacket after becoming saturated and then there were lots of stallholders actually holding on to their marquees whilst trying to sell their wares. All in all, it wasn't horrendous and things like the prize packs Chocolate Wheel and the layout of the day were well received.

We had our usual ANZAC Day service at the Railway Station, the community really seem to appreciate the cenotaph and having this service which is really good.

Unfortunately, we came across the fact that there was an unpaid invoice sitting with Council for the multipurpose courts. So my year of planning to not stress everyone out turned into the year of trying to fundraise like crazy to try and get us in a better financial situation. A huge thank you to Kerry who was amazing in getting us back up and running and the implementation of processes that mean this kind of situation is not able to occur again. Kerry was definitely the voice of reason who help sail the ship through the storm. We were able to broker an agreement with Council through Dean Lynch as Administrator, that was a good outcome for MRCA and was able to mean we could continue in our role in the community. So the multipurpose courts have been completed after many years.

We have had some successful fundraisers over the last year including a father's day wood raffle, BBQ at the Michelago PS fete, cake stall, Bunnings BBQ (where we had to go back 3 times for more sausages), local kids disco and the live music event, which was awesome, but could have done with a bit more attendance. December saw us with a Christmas Pot Luck, which was lovely to see families come along to. We need to work out though the secret to getting more people to come along, same for Australia Day Breakfast BBQ just held just last month where we had a lot of leftovers based on the previous year's catering.

2016 seemed to be the year of the fight, we had the imposition of the waste management charges implemented under administration without adequate consultation from the community. Unfortunately that appears to be a fight we have actually lost with changes taking place in November.



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We also had the debacle with the railway bridge over Micalago Road, where we were able to get the Deputy Premier to put a temporary stay of demolition on it, but it is definitely not saved. So many people have put so much effort into trying to save the bridge, particularly Kerry Rooney, Graeme Plath and Emily Green, without you I would have been completely swamped. We put in an application for an Interim Heritage Order with the State Government, but it looks like as the bridge doesn't have state significance, this is not looking likely. Turns out we need to lobby Council to incorporate it into the LEP, so Kerry and I met with Dean Lynch and Joe Vescio on Monday afternoon to ask for their assistance. The process looks complicated (you are all surprised I am sure), but we thought the meeting was positive and we feel that this is the best avenue we have to pursue to save the bridge.

We also had the long time coming road widening and footpath, and although it doesn't look completely finished (I hope it isn't and awaiting confirmation on that), we can all probably agree that it is much better already.

I am planning to stand again as President in 2017, unless someone desperately wants to take it off me! I have a vision about MRCA that we move it from being a mostly self-serving community group to one that is there for the community as a whole. My idea is that we work in conjunction with the other community groups (RFS, Hall, School, Pre-School, Landcare, Pony Club, and local church groups) to see what we can help them achieve. What bought me to this realisation was that a number of groups all put in for the same grant funding last year, so instead of working together we were all working against each other, in the end no community group in Michelago actually received any funding from that grant stream. So for example, if the school needed softfall, we would pool our resources and we would help fundraise for the softfall. If the firies need some new protective gear, I am happy to help them apply for grants or we can help with fundraisers. How many times have we all struggled to get volunteers together for a Bunnings BBQ? It truly is crazy and our groups seems to be so segregated, I think it is important that we need to come back together. So with that in mind, I pitched an idea to the groups about Mayfair and how it worked in the past and how we can get it even better in the future. From MRCA's side it is usually 1-2 people who spend months on end making this event happen, we don't have the people power to keep going. The idea is to have an event that isn't just put on by the MRCA, in 2017 we are going to have an event that is put on equally by different community groups and we will split the profits equally between those who contribute in the lead up and on the day. So far I have had great feedback about community groups wanting to have an event continue, we have also decided to not hold it in May, it will be a spring fair with hopefully an emphasis on live music so watch this space...

Finally, I would like to say a huge thank you to my committee for 2016, Cate as Vice-President and reminding me what I needed to get done, and taking the lead on the Bunnings BBQ, Libby as Secretary, who does an amazing job, much much more organised than the last Secretary and I am grateful for the way that you put up with me and your baking is out of this world! Also a mention should go out to Steve who is always there to step up and cook the BBQ at all our events, I am so grateful and the way that Libby brings the kids along to help, reminds us that anyone is able to step up and do community service. Kerry, well I have already touched on how



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amazing Kerry is, she keeps me calm and focussed and has the MRCA's best interest first and foremost. I usually have to talk to Kerry and Libby before I say or write anything stupid! Maureen, you are always there for every event and so willing to help in any way possible, you have been on the committee for such a long time and we are so grateful for your experience. Brony, thank you for coming back to MRCA this year and for your guidance with community issues, I am glad the hall committee and MRCA are back working together now and into the future. Glenn for his political knowhow and guidance with all the fights we had this year, it is good to have someone you can bounce ideas off and Glenn is always ready to fight for the good of his community. Susie, thank you for your support with the fight for the bridge and your amazingly tasty shortbread! Thank you also to John Rooney for his role as Public Officer and guidance on community issues.

Thank you to everyone who came tonight. I look forward to an even better 2017!!



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## 4. Treasurer's Annual Report

**Moved** – Sally Hughes      **Seconded** – Di Phelan      **Carried**

This time last year, the MRCA's balance sheet indicated we had net assets of negative \$11,192. That was mainly because of a large unpaid invoice of \$43,000 for the tennis court surface. This invoice sat with the Cooma-Monaro Council, seemingly forgotten until we approached them around mid-2016. The bad news was that we could not afford to pay that invoice in full. The good news is that the Council agreed to pay \$22,000. We paid the other \$21,000 and the invoice is now settled. Our balance sheet this year indicates net assets of positive \$4,116. **We are back in the black.**

The Clubhouse was largely completed by 2015 and the grant for that was successfully acquitted in April 2016. We have also submitted a final acquittal for the grant for the Railway Station refurbishment, which totalled over \$7,000. Most of that expenditure took place in 2014-15.

The Tennis Courts are now all but complete too, and paid off with the help of the Council. Our expenditure in 2016 on the courts has exceeded \$30,000. We had a grant of \$16,500 for the fence and we are waiting approval of acquittal for that. In total the courts have cost \$90,000. Another major item of capital expenditure in 2016 was the Playground Equipment which cost around \$13,600, partly funded by a donation from Jemena of \$9,000. We are now looking for funding to instal this – another \$5,500 plus softfall (around \$1,500).

So as a result of these major items of expenditure, we closed our two term deposits (approx \$50,000). We currently have a healthy bank account of about \$15,000. Of this, around \$6,700 is set aside for tennis participation (a grant) and another \$4,000 for the purchase of eskies and a megaphone (a grant from the Dept of Social Security). So we have around \$4,000 to cover recurrent expenditure for the coming year.

On the fundraising side, we managed to generate a profit of \$3,600 from Mayfair 2016 in spite of the appalling weather. The most profitable items were sponsorships and the chocolate wheel. A separate report on Mayfair is among the financial documents tabled today. A Bunnings BBQ raised a neat \$2138 in profit.

We submitted an application to the Snowy Monaro Regional Council for a Community Grant in December seeking \$20,000 to beautify the entrance to Michelago.



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## Major Fundraising (profit) for year ending Feb 2017

Mayfair	\$3,600
Election Day BBQ	\$ 321
Father's Day Raffle and Cake Stall	\$ 662
Disco	\$ 224
Bunnings BBQ	\$ 2,138
Music Event	\$ 453
BBQ at Michelago School Fete	\$ 357
<b>Total</b>	<b>\$ 7,755</b>

## Major recurrent expenses for year ending Feb 2017

Electricity	\$ 742
Insurance	\$ 841
Fundraising costs and supplies (exc Mayfair)	\$ 1,044
Tennis Coaching (paid from grant)	\$ 3,910
<b>Total</b>	<b>\$ 6,537</b>

## Major capital expenditure for year ending Feb 2017

Playground Equipment	\$13,681
Court fence (paid from grant funding)	\$10,470
Court surface	\$21,798
<b>Total</b>	<b>\$45,949</b>

Financial Statements are tabled to provide detail on MRCA's financial performance:

- Balance Sheet as at 23 February 2017
- Mayfair 2016
- Projected Cash Flow for the year ending 23 February 2018
- MRCA Grants Register
- Cash Flow for year ending 23 February 2017
- Profit and Loss Statement for year ending 23 February 2017
- Bendigo Bank Account statement of balance



# MICHELAGO REGION COMMUNITY ASSOCIATION

Michelago Region Community Association  
Balance Sheet  
As at 23 February 2017

<b>Assets</b>	<b>\$</b>
Petty Cash	601.30
Cash at Bank	15,140.69
Term Deposit Accounts Closed	nil
Accounts receivable – tennis fees	200.00
<b>Total assets</b>	<b>15,941.99</b>
<b>Liabilities</b>	
Participation Grant	6,765.00
DSS Grant project	4,196.85
Accounts Payable: Sprockets Electricals	550.00
Accounts Payable: NSW Fair Trading Fees	357.24
<b>Total Liabilities</b>	<b>11,825.09</b>
<b>Net Assets</b>	<b>4,116.90</b>



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## MICHELAGO REGION COMMUNITY ASSOCIATION 2016 MAYFAIR Profit and Loss Statement

Revenue	
Stallholder fees Direct	1090.00
<b>Debits/Chqs</b>	
Sponsorship	1700.00
Fundraising activities	4428.70
Gate	369
Chocolate Wheel	1199
Pulled pork, chilli con carne	615
Local produce	385
Devonshire teas	196
Bar	274
Canteen	96
Beau's kid's activities	74
Face-painting	53
Chess	29
Stallholders cash on day	180
EFTPOS cash/sales approx.....	308
Cash float	650
<b>Total Revenue</b>	<b>7218.70</b>
<b>Expenses</b>	
Cash float for MRCA stalls	650.00
Food and supplies (mainly pork, chilli, canteen)	1622.15
Entertainment: Wood-chopping	500.00
Entertainment: Beau's kids activities	300.00
Marquee Hire	150.00
Council DA fee	285.00
Advertising	49.98
EFTPOS fees	2.94
Stallholder refunds	50.00
<b>Total Expenses</b>	<b>3610.07</b>



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<b>Net Profit/loss</b>	<b>3608.63</b>
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**MRCA Projected Cash Flow 12 months ending February 2018**

Cash Inflow	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	TOTAL
Membership	300												300
Donations									500				500
Spring Fair									2000				2000
Driver Reviver			50	50	50	50	50						250
BBQ Bunnings							2000						2000
Court Hire													
<b>TOTAL INFLOW</b>	<b>300</b>		<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>2050</b>		<b>2500</b>				<b>5050</b>
<b>CASH OUTFLOW</b>													
Railway Station Rent		550											550
Electricity/Gas			200			200			200			200	800
Public Liability Insurance			900										900
Fair Trading Fees*	357												357
Website		100											100
Administration		200					300						500
Hall rental	110												110
Fundraising costs							100	400	500				1000
Court maintenance			300		50		50	100	50		50	50	650
Clubhouse**	550		100			100			100			500	1350
<b>TOTAL OUTFLOW</b>	<b>1017</b>	<b>850</b>	<b>1500</b>		<b>50</b>	<b>300</b>	<b>450</b>	<b>500</b>	<b>850</b>		<b>50</b>	<b>750</b>	<b>6317</b>
OPENING CASH***	4179	3462	2612	1162	1212	1212	962	2562	2062	3712	3712	3662	-1267
NET SURPLUS(DEFECIT)	-717	-850	-1450	50		-250	1600	-500	1650		-50	-750	-1267
CLOSING CASH	3462	2612	1162	1212	1212	962	2562	2062	3712	3712	3662	2912	

\*Back payment for four years plus normal fee of \$44 for lodgement of this year's financial statements

\*\*\$550 cheque for Sprockets Electricals

\*\*\*Of the \$15140 actual cash balance at the bank, \$10961 is quarantined for two grant projects, leaving \$4,179 available for routine expenditure



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## MRCA Grant Register

Grant	Ref No	Purpose	\$s granted	\$s spent	Acquittal Due Date	Actual Date of Acquittal or Status	Who Acquitted for MRCA
COMMUNITY BUILDING PARTNERSHIP – NSW Government	15608	Clubhouse for sports oval	30,000.00	30,000.00		Acquittal approved 01-04-2016	Ingrid Penberthy
SPORT FACILITY PROGRAM – NSW Government		Tennis court fence and lighting	16,500.00	18,606.51	19-07-2016	Variation agreed. Final acquittal submitted	Romney Kelly
FOUNDATION FOR RURAL AND REGIONAL RENEWAL – NGO Bendigo	21389	Renovating Railway Station for Golden Oldies	7,134.00	7,134	June 2016	Project complete. Final acquittal submitted	Kerry Rooney
WAR MEMORIAL – Department of Veterans Affairs – Australian Government		Construct a cenotaph for war veterans	1,960.00	3,410.00		Project complete	
Office of Communities Sport and Recreation Participation Project - NSW Government		Tennis participation grant	10,000	3,910.00		Started spending this grant in 2016	
Volunteer Grants, Department of Social Security	4-3701700	Esky, megaphone	4196.85			Yet to be spent	



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## 5. Election of Returning Officer

- The President declared all positions vacant. Tony Robinson took the chair.

## 6. Election of Volunteers to Committee Positions

<i>President</i>	<ul style="list-style-type: none"> <li>• Romney Kelly (nomination form) <b>Moved:</b> Kerry Rooney <b>Seconded:</b> Gill Robinson <b>Carried</b></li> </ul>
<i>Vice President</i>	<ul style="list-style-type: none"> <li>• Brony Gattringer (nomination form) <b>Moved:</b> Romney Kelly <b>Seconded:</b> Maureen Morgan <b>Carried</b></li> </ul>
<i>Treasurer</i>	<ul style="list-style-type: none"> <li>• Kerry Rooney (nomination form) <b>Moved:</b> Romney Kelly <b>Seconded:</b> Di Phelan <b>Carried</b></li> </ul>
<i>Secretary</i>	<ul style="list-style-type: none"> <li>• Libby Melton (nomination form) <b>Moved:</b> Kerry Rooney <b>Seconded:</b> Brony Gattringer <b>Carried</b></li> </ul>
<i>Public Officer</i>	<ul style="list-style-type: none"> <li>• John Rooney (nomination form) <b>Moved:</b> Romney Kelly <b>Seconded:</b> Gill Robinson <b>Carried</b></li> </ul>
<i>Committee Members</i>	<ul style="list-style-type: none"> <li>• Cate Spencer (nomination form) <b>Moved:</b> Romney Kelly <b>Seconded:</b> Kerry Rooney <b>Carried</b></li> <li>• Maureen Morgan (nomination form) <b>Moved:</b> Kerry Rooney <b>Seconded:</b> Libby Melton <b>Carried</b></li> <li>• Glenn Fowler (nomination form) <b>Moved:</b> Di Phelan <b>Seconded:</b> Brony Gattringer <b>Carried</b></li> <li>• Steve Melton (nomination form) <b>Moved:</b> Romney Kelly <b>Seconded:</b> Kerry Rooney <b>Carried</b></li> </ul>



# MICHELAGO REGION COMMUNITY ASSOCIATION

## 7. Determination of Annual Membership Fee

**Motion:** That the membership fees for the coming year remain at \$10 for individuals and \$15 for families.

**Moved:** Romney Kelly

**Seconded:** Maureen Morgan

**Carried**

## 8. Urgent General Business

- Participation Grant has been utilised this year and allows subsidy to cover coaching for social lessons and holiday camps. Due to lack of interest the adult classes have been cancelled and only 2 registrations were received for childrens classes. Possibility to look at variation to the grant to allow for the purchase of moveable basketball rings and line markings and orhanise the introduction of a social netball competiton. Last year forms were distributed for tennis membership, however, to encourage usage the MRCA will waive any additional fees at this stage asking only that users be MRCA members to allow insurance cover to apply.
- Our grant application for the beautification of the front entrance was unsuccessful which is disappointing. However, there has been approval for approx \$25,000 for street scaping which we will be approaching the council to funnel into the front entrance which is in desperate need of work. The long awaited rope playground is also down to be completed by council within their 100 projects as well as some work for the hall which will include sound system and deck area. It was raised that the hall is in need of acoustic tiles and Brony Gattringer took on notice to approach council about it.
- The new road and footpath were raised as areas of concern with Ivan Colaric stating safety issues when mowing as the footpath has no edges and is gravel and will throw up stones at passing pedestrians and cars. There are already dips and holes in the roads surface. Requested that Romney Kelly approach the project manager to inspect the work before the workers leave.
- The train station was previously leased by John Holland to AHRS which has gone bankrupt. John Holland have asked that the MRCA sign a lease to use the building at a cost of \$500 a year. Council were originally going to pay this cost but have now decided against it. This is a huge cost for our small non profit committee but the building is one of historical importance and a great deal of work has gone into from the MRCA to clean it up so we will go ahead with the lease and await John Holland with the documentation.

## 9. Closure

- Meeting closed at 8:30pm.